



Santee School District

SCHOOLS:

- Cajon Park
- Carlton Hills
- Carlton Oaks
- Chet F. Harritt
- Hill Creek
- Pepper Drive
- PRIDE Academy
at Prospect Avenue
- Rio Seco
- Sycamore Canyon
- Alternative
- Success Program

Douglas E. Giles
 Educational Resource Center
 9619 Cuyamaca Street
 Santee, California

**BOARD OF EDUCATION
 REGULAR MEETING
 A G E N D A
 November 2, 2010**

District Mission

Santee School District, supported by an involved community, an outstanding staff, and a shared vision, assures a quality education that supports students in achieving academic excellence and in developing life skills needed for success in a diverse and changing society.

6:00 P.M. Principals meet with Board

A. OPENING PROCEDURES – 7:00 p.m.

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1. Call to Order and Welcome
2. District Mission
3. Pledge of Allegiance
4. Approval of Agenda

B. REPORTS AND PRESENTATIONS

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| 1. Superintendent's Report | |
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| 1.2. Use of Facilities Report | 8 |
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| 1.4. Schedule of Upcoming Events | 10 |
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C. PUBLIC COMMUNICATION

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During this time, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. All meetings are tape recorded.

BOARD OF EDUCATION · Dan Bartholomew, Dustin Burns, Allen Carlisle, Dianne El-Hajj, Barbara Ryan
 DISTRICT SUPERINTENDENT · Patrick Shaw, Ed.D.

9625 Cuyamaca Street · Santee, California 92071-2674 · (619) 258-2300 · www.santeesd.net

D. PUBLIC HEARINGS

1. **Open Enrollment Act – Waiver Request** 14

E. CONSENT ITEMS

Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be considered separately. Request to speak cards should be submitted in advance.

Superintendent

- 1.1. **Approval of Minutes** 17
It is recommended that the Board of Education approve meeting minutes with any necessary modifications.

Business Services

- 2.1. **Approval/Ratification of Travel Requests** 24
It is recommended that the Board of Education approve/ratify the Travel Report for personnel as listed in the item.

- 2.2. **Approval/Ratification of Revolving Cash Report** 26
It is recommended that the Board of Education approve/ratify revolving cash checks as listed in the item.

- 2.3. **Acceptance of Donations** 28
It is recommended that the Board of Education accept donations to the Santee School District.

- 2.4. **Approval of Consultants and General Service Providers** 29
It is recommended that the Board of Education approve Consultant and General Service Provider agreements as presented.

Educational Services

- 3.1. **Annual Approval of Single Plans for Student Achievement** 31
It is recommended that the Board of Education approve the 2010-11 Single Plans for Student Achievement for each of the schools.

- 3.2. **Approval of the Consolidated Application Amendment 2009-10 Application for American Recovery and Reinvestment Act (ARRA) Title 1, Part A Funding** 32
It is recommended that the Board of Education approve the 2009-10 Application for American Recovery and Reinvestment Act (ARRA) Title 1, Part A funding.

- 3.3. **Approval of 2010-11 Memorandum of Understanding (MOU) with Cajon Valley Union School District for Beginning Teacher Support and Assessment Program (BTSA) Consortium** 40
It is recommended that the Board of Education approve the 2010 Memorandum of Understanding with Cajon Valley Union School District for BTSA support and assessment.

- 3.4. **Approval to Submit Open Enrollment Act Waiver Request to the California Department of Education** 46
It is recommended that the Board of Education approve the submittal of the Open Enrollment Act Waiver Request.
- 3.5. **Approval of Extended Field Trip Requests** 50
It is recommended that the Board of Education approve the Extended Field Trip Requests for Sycamore Canyon 4th grade students to San Juan Capistrano, Pepper Drive 5th grade students to Junior Achievement BizTown, and Carlton Oaks 7th grade students to Knott's Soak City.

Human Resources/Pupil Services

- 4.1. **Personnel, Regular** 55
It is recommended that the Board of Education approve the listed personnel appointments, change of status, leave requests, resignations and dismissals.
- 4.2. **Certification of Competence in Evaluation and Instructional Methodologies** 57
It is recommended that the Board of Education approve certification of designated administrators as competent in the evaluation of certificated personnel.
- 4.3. **Approval of Santee Collaborative Reinvestment Plan for the Use of LEA Medi-Cal Funds** 59
It is recommended that the Board of Education approve the LEA Medi-Cal reinvestment plan.

F. DISCUSSION AND/OR ACTION ITEMS

Members of the audience wishing to address the Board about any of the following items should submit a request to speak card in advance.

Superintendent

- 1.1. **Adoption of Board's Legislative Goals and Policy Statements for 2010-11** 64
It is recommended that the Board of Education approve the Board's Legislative Goals and Policy Statements to be presented to legislators.

Business Services

- 2.1. **Additional School Site Allocations for 2010-11** 68
It is recommended that the Board of Education approve additional allocations for school site budgets totaling \$42,655 to use for purchase and duplicating of classroom instructional materials.
- 2.2. **Authorization to Disseminate a Request for Proposal (RFP) for Commercial Development and Execution of a Ground Lease for the Santee School Property** 71
It is recommended that the Board of Education authorize administration to publicize and distribute a Request for Proposal for commercial development and eventual execution of a Ground Lease for the Santee School Property.

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G. BOARD POLICIES AND BYLAWS	
1.1. <u>Second Reading: Revised BP 4112.42; 4212.42; 4312.42, Drug and Alcohol Testing for School Bus Drivers</u>	91
It is recommended that the Board of Education approve revisions to Board Policies 4112.42; 4212.42; 4312.42.	
H. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS	94
I. CLOSED SESSION	95
1. Conference with Labor Negotiator (<i>Govt. Code § 54956.8</i>) <i>Purpose: Negotiations</i> <i>Agency Negotiator: Karl Christensen, Asst. Superintendent</i> <i>Employee Organization: Classified School Employees Association</i>	
2. Conference with Legal Counsel-Existing Litigation <i>(Subdivision (a) of Gov't Code §54956.9)</i> <i>Case # 37-2009-00083936-CU-CO-CTL</i>	
J. RECONVENE TO PUBLIC SESSION	95
K. ADJOURNMENT	95

Please note: Per SB 343, the supporting documents for this meeting agenda are available in the lobby at the Santee School District Office, located at 9625 Cuyamaca St., Santee, CA 92071 and will be available for viewing at the meeting.

*The next regular meeting of the Board of Education is scheduled for
November 16, 2010, at 7:00 p.m.
in the Douglas E. Giles Educational Resource Center.*

Santee School District complies with the Americans with Disabilities Act. If you require reasonable accommodations including alternate formats for this meeting, contact the Superintendent's Office at (619) 258-2304 at least two (2) days before the meeting date.

Members present:

___ Burns
___ Ryan
___ Carlisle
___ Bartholomew
___ El-Hajj

OPENING PROCEDURES ITEM A.

1. Call to Order and Welcome – 7:00 p.m.

2. District Mission

Santee School District, supported by an involved community, an outstanding staff, and a shared vision, assures a quality education that supports students in achieving academic excellence and in developing life skills needed for success in a diverse and changing society.

3. Pledge of Allegiance

4. Approval of Agenda for the November 2, 2010 regular meeting

Agenda Item A.

Reports and Presentations Item B.1. Superintendent's Report
Prepared by Dr. Patrick Shaw
November 2, 2010

The following items are presented for Board information:

- 1.1. Developer Fees Collection Report
- 1.2. Use of Facilities Report
- 1.3. Enrollment Report
- 1.4. Schedule of Upcoming Events

Agenda Item B.

Requests For Use Of Facilities - November 2, 2010						
Group	Location	Date	Days	Time	Attendance	Fees Applied
Cajon Park						
Santana National Little League	Classroom	10/8/10 - 6/10/11	Friday	6:00 pm - 8:00 pm	14	\$435.69
PTSA	LRC Room	10/19/10	Tuesday	6:00 pm - 8:00 pm	20	
Santee Cares/JFS	Conf Room 1	10/21/10 - 11/4/10	Thursday	5:45 pm - 8:00 pm	25	
PTSA Carnival	Entire School	10/23/10	Saturday	9:00 am - 10:00 pm	1,500	
PTSA	Multi-Purpose Room	12/2/10	Thursday	4:00 pm - 8:00 pm	250	
Carlton Oaks						
Girl Scouts Service Unit	Classroom	10/11/10 - 6/13/11	Monday	6:15 pm - 8:00 pm	25	
Chet F. Harritt						
Girl Scouts	Classroom	10/7/10 - 6/16/11	Thursday	2:00 pm - 3:30 pm	20 - 25	
PTA	Multi-Purpose Room	10/8/10	Friday	5:30 pm - 8:00 pm	35 - 40	
PRIDE Academy (Prospect Avenue)						
Girl Scout Troop 6696	Portable E	10/8/10 - 12/17/10	Friday	6:00 pm - 8:00 pm	8	
PTA	Lunch Area	10/29/10	Friday	6:00 pm - 8:00 pm	100	

***NOTE: USE MAY BE LIMITED DUE TO MODERNIZATION AT VARIOUS SITES & FALL CARNIVALS TAKE PRECEDENCE OVER GROUPS.

**Santee School District
ENROLLMENT REPORT
10/29/2010
Month 2 Week 4**

SCHOOL	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	10/29/10		10/30/09		# Diff	% Diff	10/29/10 SDC	10/30/09 SDC	# Diff SDC	% Diff SDC	Prior Week		Total Diff
										Total Reg	Total Reg	Total All	Total All									
Cajon Park	101	107	105	109	114	108	108	103	132	987	959	28	2.9%	62	35	27	77.1%	1049	1048	1		
Carlton Hills	44	43	37	42	46	40	60	88	95	495	501	-6	-1.2%	18	39	-21	-53.8%	513	513	0		
Carlton Oaks	85	83	78	64	94	100	102	128	99	833	804	29	3.6%	55	46	9	19.6%	888	889	-1		
Chet F. Harritt	79	53	88	54	53	54	55	67	68	571	594	-23	-3.9%	9	10	-1	-10.0%	580	582	-2		
Hill Creek	94	91	90	87	82	87	87	76	69	763	755	8	1.1%	19	24	-5	-20.8%	782	784	-2		
Pepper Drive	87	76	71	66	70	75	83	90	86	704	713	-9	-1.3%	9	10	-1	-10.0%	713	712	1		
Prospect	53	65	53	60	48	56	58	61	41	495	501	-6	-1.2%	0	15	-15	-100.0%	495	495	0		
Rio Seco	89	114	107	98	111	95	115	97	84	910	882	28	3.2%	38	22	16	72.7%	948	947	1		
Sycamore Canyon	61	51	48	50	33	45	41	0	0	329	311	18	5.8%	0	26	-26	-100.0%	329	329	0		
SUBTOTAL	693	683	677	630	651	660	709	710	674	6087	6020	67	1.1%	210	227	-17	-7.5%	6297	6,299	-2		
Alternative School	2	4	4	2	2	4	8	4	3	33	31	2	6.5%					33	34	-1		
Success Academy								1	2	3	4	-1	-25.0%					3	3	0		
NPS										0	0			2	3	-1	-33.3%	2	2	0		
EAK										0	0							0	0	0		
SUBTOTAL	2	4	4	2	2	4	8	5	5	36	35	1	2.9%					38	39	-1		
TOTAL	695	687	681	632	653	664	717	715	679	6123	6055	68	1.1%					6335	6338	-3		

Please note: Special Ed. PK listed below are not reflected in the total count above because they do not receive ADA until they reach 5 years of age.

	PK	
Cajon Park	1	1050
Chet F Harritt	1	581
Sycamore Canyon	33	362
Total PK	35	

Total Enrollment Including PK
6370

Schedule of Upcoming Events

<i>Date</i>	<i>Event</i>
November 11	Veteran's Day Holiday-Schools & Departments Closed
November 12	Non-Student Day/Employee Furlough Day Schools & Departments Closed
November 16	6:00 p.m. - Student Representative Forum with Board 7:00 p.m. - Board Meeting Reception for Allen Carlisle
November 22-26	Thanksgiving Break Schools Closed (Project SAFE operates Nov. 22-33)
December 6-10	Parent/Teacher Conferences - Modified Days
December 7	Board Meeting (Organizational Meeting) 7:00 p.m.
December 20-31	Winter Break- Schools Closed
December 21	No Board Meeting Scheduled
January 4	Board Meeting 7:00 p.m.
January 17	Martin Luther King Holiday Schools and Departments Closed
January 18	Board Meeting 7:00 p.m.
January 25	Board Budget Workshop 6:00 p.m.
February 1	Board Meeting 7:00 p.m.
February 7	Lincoln Holiday Schools and Departments Closed
February 15	Board Meeting 7:00 p.m.
February 21	Washington Holiday Schools and Departments Closed

Reports and Presentations Item B.2.
Prepared by Dr. Patrick Shaw
November 2, 2010

Spotlight on Learning:
Pepper Drive School Principal Report

BACKGROUND:

The Principals are responsible for the instructional leadership at their school site in support of student achievement. This year, the Superintendent has asked each Principal to provide a presentation to the Board sharing their goals and professional development focus for the 2010-11 school year.

Tonight, Pepper Drive Principal, Debbie Brenner, will present this information to the Board. In addition, Mrs. Brenner will share programs and practices that are in place to attain the school's goals for student achievement.

Agenda Item B.2.

PUBLIC COMMUNICATION Item C

During Public Communication, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are tape recorded.

Agenda Item C.

PUBLIC HEARINGS Item D

Agenda Item D.

Public Hearing Item D.1.

Open Enrollment Act Waiver Request
California Department of Education

Prepared by Kristin Baranski
November 2, 2010

BACKGROUND:

Submission of a general waiver to the California Department of Education requires a properly noticed public hearing held during a board meeting at which time the public may testify on the waiver proposal. Administration is proposing the submission of a general waiver related to Education Code 48352, Open Enrollment Act.

In Consent Item E.3.4, placed later in the agenda, the submission of the general waiver will be presented to the Board for approval.

The public hearing should convene and permit any interested citizens to raise questions or to provide input to submission of the general waiver related to Education Code 48352, Open Enrollment Act.

Agenda Item D.1.

**PLEASE POST
Until November 2, 2010**

NOTICE OF PUBLIC HEARING
FROM THE
SANTEE SCHOOL DISTRICT
FOR
OPEN ENROLLMENT ACT
WAIVER REQUEST TO CALIFORNIA DEPARTMENT OF EDUCATION

The Santee School District Board of Education shall hold a public hearing regarding submission of a general waiver for the Open Enrollment Act to the California Department of Education.

DATE: Tuesday, November 2, 2010

TIME: 7:00 p.m.

PLACE: Educational Resource Center
9619 Cuyamaca Street
Santee, CA 92071

Posted 10-22-10
Santee City Clerk's Office
Santee Library
Educational Resource Center
Santee Chamber of Commerce

CONSENT ITEMS Item E.

Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no Board discussion of these items prior to the vote unless a member of the Board, staff, or public requests specific items be considered separately. Citizens are invited at this time to address the Board about any item listed under Consent.

Agenda Item E

Consent Item E.1.1. Approval of Minutes
Prepared by Dr. Patrick Shaw
November 2, 2010

BACKGROUND:

Presented for Board approval –

- October 19, 2010, regular meeting minutes

RECOMMENDATION:

It is recommended that the Board of Education approve the attached minutes with any necessary modifications.

Motion:

Second:

Vote:

Item E.1.1.

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

MINUTES
October 19, 2010

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome
President Burns called the meeting to order at 7:00 p.m. and read the District Mission Statement. The candidates for School Board were introduced.
Members present:
Dustin Burns, President
Barbara Ryan, Vice President
Allen Carlisle, Clerk
Dan Bartholomew, Member
Dianne ElHajj, Member
Administration present:
Dr. Patrick Shaw, Superintendent and Secretary to the Board
Karl Christensen, Assistant Superintendent, Business Services
Minnie Malin, Assistant Superintendent, Human Resources/Pupil Services
Kristin Baranski, Director, Educational Services
Linda Vail, Executive Assistant and Recording Secretary
2. President Burns invited Mr. Ken Fox, a candidate for Board seat #5, to lead the members, staff, and audience in the Pledge of Allegiance.
3. Approval of Agenda
It was moved and seconded to approve the agenda.
Motion: El-Hajj Second: Ryan Vote: 5-0

B. REPORTS AND PRESENTATIONS

1. Superintendent's Report
 - 1.1. Developer Fees Collection Report
 - 1.2. Use of Facilities Report
 - 1.3. Enrollment Report
 - 1.4. Schedule of Upcoming Events
2. Spotlight on Education: Principal Report from Carlton Hills School
Mr. Terry Heck, principal at Carlton Hills School, shared the excitement and challenges for the upcoming year. Carlton Hills API increased 20 points this year to an 878 API. They successfully reduced the number of students in below basic and far-below basic and increased students to levels of proficiency. He shared information about their literacy center, which he felt was highly effective in reading and math interventions, and the concern to have funding this year to continue this program. Students also use *Study Island*, a computer program that assesses student's level of understanding, identifying sub-strand and concepts. Carlton Hills has received \$20,000 in grant funding towards an outdoor science classroom, student responders, and Mimio interactive white boards. The Administration and staff continue to seek ways to bring 21st Century technology learning tools to students including the use of the "Cloud," netbooks, IPOD Touches, and a future laptop program for junior high students. This year's focus will include improving student achievement, increasing attendance, and reversing the declining enrollment trend. Member Ryan congratulated Mr. Heck and the Carlton Hills staff on their API increase. President Burns said there are great things going on at Carlton Hills and a focus to move the student achievement and to market the school.

C. PUBLIC COMMUNICATION

President Burns invited members of the audience to address the Board about any item not on the agenda. There were no public comments.

D. CONSENT ITEMS

Items listed under Consent are considered to be routine and are all acted on by the Board with one single motion. President Burns invited comments from the public on any item listed under Consent. There were no comments.

- 1.1. **Approval of Minutes**
- 2.1. **Approval/Ratification of Travel Requests**
- 2.2. **Approval/Ratification of Expenditure Warrants**
- 2.3. **Approval/Ratification of Purchase Orders**
- 2.4. **Acceptance of Donations**
- 2.5. **Authorization to Dispose of Surplus Property/Equipment Including an Inoperable Bus**
- 3.1. **Personnel, Regular**
- 3.2. **Approval to Accept the Early Mental Health Initiative (EMHI) Grant for Primary Intervention Program and Second Step at Rio Seco School**
- 3.3. **Adoption of Resolutions Authorizing Teacher Services – Education Code Sections 44256(b), 44258.2, and 44263**
- 3.4. **Adoption of Proclamation Endorsing Drug Awareness Week, October 25-31, 2010**
- 3.5. **Approval to Amend the San Diego County Schools Fringe Benefits Consortium Agreement**

It was moved and seconded to approve Consent Items.

Motion: *El-Hajj* **Second:** *Carlisle* **Vote:** 5-0

E. DISCUSSION AND/OR ACTION ITEMS

President Burns invited comments from the public on any item listed under Discussion and/or Action.

1.1. Board’s Legislative Goals for 2010-11

Dr. Shaw presented Administration’s recommendation for legislative goals that will support the mission and goals of the school district.

Board members shared concerns that embedding 21st Century learning skills into the legislation may bring mandates to school districts without the funding to implement them. Dr. Shaw explained that California should be taking a leadership role and this was one of the things looked at in awarding Race to the Top funding.

Member Bartholomew asked what the advantage would be for the District and why would we wish to embed additional requirements into already unreasonable standards. Mrs. Baranski said we should be doing this and if it is part of the State core curriculum standards, it becomes more of a priority.

Dr. Shaw shared that there is a need to broaden horizons in terms of assessment: looking at other ways of assessing student learning. We cannot assess 21st Century skills without having an alternate means of assessment. These technology learning skills should be an expectation of teaching standards.

President Burns was concerned that the Board uses this document as a tool to send legislators their greatest needs, and right now funding is the highest priority.

Member Ryan believes it is a good goal but is not as high of a priority at this time. This is a direction we need to go in and is a very important statement but may need to be worded differently.

Member El-Hajj is concerned that sometimes Boards gets so focused on financial matters that they may stop looking toward the future. The Board should think about what the goal is when money is available again. If these skills are in the Standards, we would need to know how they would be measured and to what degree. She would not be comfortable asking a legislator to seek legislation if we don't know exactly what we are asking them to do.

Mrs. Baranski reported that Illinois has incorporated the four “Cs”: Collaboration, Creativity, Critical-Thinking, and Communication. She will investigate their assessment, and how these 21st Century skills are embedded in their standards.

Dr. Shaw said it was helpful to hear from the Board. Administration will work to make this concept more tangible and see how it could be incorporated into the professional teaching standards.

Member Ryan would like it called to the attention of legislators that schools with an API over 800 (high achieving schools) should not be included on the Open Enrollment Schools list. She would like to request legislators look at amending SB X5 4, Open Enrollment Act. Dr. Shaw would like to collaborate with other districts whose high achieving schools were on the list as well.

The Board asked Administration to return with revised Legislative Goals based on the conversation with the Board and to include the Board's policy statements with revisions as may be needed to reflect current issues.

1.2. School Reports on Budgetary Impacts for 2010

Dr. Shaw reported that school site budgets have been greatly impacted due to the funding reductions from the State. At the request of Member Bartholomew, Dr. Shaw provided the Board information about how the State budget was impacting our school site budgets, specifically classrooms, programs, and services, in addition to other areas. The report included information on school allocations and how teacher instructional budgets are designated at each school. STA believes the principals are trying their best to make it work for all teachers. The key impacts, as noted, are: 1) A significant decrease in impact teachers at school sites because of less money to spend and the increased cost to include benefits; 2) Reduction of Instructional Assistants and reduced opportunities for release time for teachers to meet in grade level teams to discuss student growth and monitor Rtl plans; 3) Teacher publications budgets decreased; and 4) Reduced opportunities for teacher professional development.

Dr. Shaw said since the beginning of the school year, Administration has realized that there may be some of the Special Education Adjustment funds and remaining Federal Stimulus funds available to bring a little relief to school sites.

Member Bartholomew said the District will often spend money on programs and ultimately student learning comes from the teachers in the classroom. Our teachers are trying to make it happen but sometimes it is difficult because they don't have what they need. Any parent should be able to send their children to any school in the District and have equitable resources. Mrs. Baranski shared that when the school allocations were determined, there was a consideration on need. The goal was to create more uniformity through higher funding for those with more students in need.

Member Ryan asked if the teacher instructional budget allocations were a school site decision. Dr. Shaw said yes, there are a number of priorities a site must fund that also enhance the classroom learning.

Member Bartholomew said not having the things they need to do the job is causing stress and affecting teacher morale. Member Carlisle said teachers spend much of their own money each year to provide what they believe is needed.

President Burns said this is the priority for our legislators, and the Board needs to send the message about what is happening at schools. President Burns asked Administration to send a copy of the site impact report to our legislators.

Dr. Shaw shared that the legislators need to look at other ways to fund education in California. The public does not understand the impact that the State deferrals have on school districts and other public agencies.

Member El-Hajj believes that each school dealt with their budgets creatively and the Board should not mandate how the schools should use their dollars.

Member Bartholomew asked if more equity could be provided for classroom budgets and publications at each school site. He believes teachers should have similar access to duplicating and wonders about the impact as an investment in the curriculum area. Teachers need the appropriate resources in the classroom to deliver instruction.

Dr. Shaw said Administration will look at some options and return to the Board. He knows it is a struggle for the classroom teachers but this is an example of how narrow our dollars are. Member Carlisle is interested in including this area for consideration when the Board is considering budget reductions.

1.3. Approval to Renew an E•LocalLink Prepared Internet Television Video Production Service for the Santee School District

Dr. Shaw reported that in 2007 the District purchased a video for approximately \$6,000. The video has been displayed on the District and City of Santee websites. The two-year contract has ended and CGI has contacted the District to see if there is interest in updating the video and extending the contract for two additional years. The cost to update the video is \$500 and the two-year contract is 50% of the original cost, \$3,000. At this time the District does not have the means to produce a video of this caliber at a lesser cost. In time, we should be able to produce our own video to use for marketing our District.

Member Carlisle, said there are local companies and he believes it could cost less. Member Ryan said it may be beneficial to look to see if another company could provide a video for less money. President Burns feels marketing is very important but at this time the money could be used for better things. Members El-Hajj and Bartholomew would not support this expenditure at this time. Member El-Hajj would like to know how much it would cost to have a video locally produced or produced in-house.

2.1. State Budget Update

Karl Christensen provided an overview of the State budget that was signed by the Governor on October 8th. The budget remains at a \$19 billion deficit. There are risks because the projections were based on reliances.

Between the May revise and today, not much has changed. On the surface the budget looks better for education. However, there are issues that make this questionable. Prop 98 has been suspended, which is good news as it produces a maintenance factor that will be paid back in the future. The revenue limit was cut. There is \$7 billion in revenue that must be shown as revenue by school districts but will not be funded until 2011-12. On paper it will look better and help with the multi year projections, but this will create chaos with cash flow. The economy must improve enough to maintain this level of projected service.

2.2. Use of Facilities by Christ the King Lutheran Church

Karl Christensen reported that current Board Policy governs the use of facilities from outside organizations. A church had been using the facilities over a period of time and was not being assessed the usage fee. When this was discovered, Administration put fees in place according to BP 1330, Category 3, Fair Rental Value. The church is now having difficulty paying the fees and is several months behind in their payments. At this time the church is being allowed to use the facilities on a prepaid basis. This item was brought to the Board for discussion at the request of a Board member.

Member El-Hajj believes when organizations fall behind on what is owed, the District should consider a pay-in-advance policy.

Member Ryan asked for the background on not assessing the correct fees and suddenly increasing the fees. She believes it is important for the Board to know because there is a chance the Board members would be contacted. Mr. Christensen explained that the District was receiving "donations" which stopped a while back, so there was no exact assessed fee.

Member El-Hajj asked if there are any other churches or organizations that may be using the facilities and not being charged appropriately. Mr. Christensen said the facility use has been reviewed and this is the only one he is aware of.

Member Bartholomew asked if a church would fall in the category of direct cost fees rather than fair rental fees. Mr. Christensen said they could fall into the direct cost fees category. All Board members agreed that churches using facilities would pay direct costs fees in the future and asked Mr. Christensen to recalculate the fees as direct costs and send the church a new invoice.

3.1. Gifted and Talented Education (GATE) Program Update

Kristin Baranski provided the Board with an update on the GATE program. Santee School District identifies GATE students at the end of 3rd grade using multiple measures. Participating identified students attend one of three GATE magnet schools. There is a concern that the current multiple measures are over-identifying students as GATE. The GATE committee would like to continue to research the measuring procedures and weights of the measures for GATE identification with consideration to add a norm-referenced test. Because of the high numbers of participating students, the classes at the magnet schools look a little different this year, including some combination classes. Schools have been creative in structuring the GATE classes. There are currently 165 students that do not participate and have chosen to remain at their current school site.

Administration introduced to the Board a pilot concept to maintain gifted students at their current campuses. Administration would like to implement the pilot beginning in 2011-12. This would allow a participating school site to develop a program plan, initiate parent communication, and certify teachers. The plan is to certify a teacher at every grade level in 4-8 at those schools and to ask their newly identified GATE students to remain at their school site for a GATE program. If, after a year, parents find the needs of their children are not being met they could transfer to an existing GATE magnet.

President Burns has not always been impressed with the existing GATE program and saw that it was different this year. He would like have the programs developed to include outcomes.

Member Ryan said the magnet program was developed because parents did not believe their GATE students were getting the education they needed. She believes parents need to be very involved with any changes in GATE and that it would be great to have all teachers GATE certified. She believes it is important to allow high achievers to be in with GATE students and have access to GATE curriculum. She supports the pilot as long as the opportunity for high achievers to be in those classes is not eliminated.

Member Carlisle is in favor of re-evaluating programs but was concerned how much staff time and dollars this may take. Dr. Shaw said it would be optional for any school because the principal must develop a plan and the teachers must be willing to be certified.

Member El-Hajj would like to see every school have a GATE program to have their needs met at their home school. She believes it would be best to phase in the program beginning with grade 4. Mrs. Baranski confirmed that the pilot would be only for newly identified students.

Member El-Hajj asked about the training required to certify teachers. Mrs. Baranski said the training could be handled by the District through already scheduled trainings such as IDEAS training, UBD, and unit development. Member El-Hajj mentioned a past trainer for professional development and asked Mrs. Baranski to see what might be available through her.

Member Bartholomew supports the recommendations and he is concerned about over identification of GATE students. He would also like to see our GATE students be able to test into AP classes for high school.

President Burns supports the recommendations and will be looking for the general outcomes and what the best model is. The best model should be the District's expectation. He asked Administration to send the Board update information as the process develops.

Member El-Hajj moved to approve the 2010-11 GATE Committee proposed outcomes and a GATE pilot program for the 2011-12 school year.

Motion: El-Hajj Second: Bartholomew Vote: 5-0

4.1. Adoption of Resolution No. 1011-06 to Reduce the Work Hours of Identified Classified Non-Management Position

Minnie Malin shared that the breakfast program at Hill Creek has been computerized now and no longer takes the additional time the employee was increased when the program first began. She is recommending the position be reduced back to the original time. Member Ryan moved to adopt resolution no. 1011-06 to reduce the work hours of the identified classified non-management position.

Motion: Ryan Second: El-Hajj Vote: 5-0

F. BOARD POLICIES AND BYLAWS

1.1. First Reading: Revised BP 4112.42; 4212.42; 4312.42, Drug and Alcohol Testing for School Bus Drivers

Revised Board Policies 4112.42; 4212.42; 4312.42 were presented to the Board of Education for a first reading. No action was taken and the revised policies will return to the Board for approval.

G. BOARD COMMUNICATION

Dr. Shaw reminded Board members about the CIP workshop on October 26, 2010.

On November 2, 2010, the Board will meet with principals at 6:00 p.m. The Board wished to discuss with Principals the budget impacts as shared in the report and what their number one priorities are. Member El-Hajj would also like ask them that now that they have lost some things, what would they not want to bring back.

Member El-Hajj will attend the Chamber Awards dinner on October 29, 2010. The District is sharing the cost of a table with the Foundation.

Dr. Shaw reported that Administration will be bringing a resolution to the Board workshop to oppose Proposition 19, as recommended by the Santee Solutions Coalition.

Member Bartholomew saw *Waiting for Superman* and believed it was a good movie. It focuses on charter schools.

President Burns said Congressman Hunter's visit was very nice and the principals did a great job. Santee is starting to have more visibility and more visitations. He would like to establish a protocol and have guidelines or practices in place for administrators to help "present" their school sites.

H. CLOSED SESSION

President Burns announced that the Board would meet in closed session for:

- 1. Conference with Labor Negotiator (Govt. Code § 54956.8)**
Purpose: Negotiations
Agency Negotiator: Karl Christensen, Asst. Superintendent
Employee Organizations: Santee Teachers Association
Classified School Employees Association
- 2. Conference with Legal Counsel-Existing Litigation**
(Subdivision (a) of Gov't Code §54956.9)
Case # 37-2009-00083936-CU-CO-CTL

The Board entered closed session at 9:29 p.m.

I. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 10:10 p.m. No action was reported.

J. ADJOURNMENT

The October 19, 2010 regular meeting adjourned at 10:10 p.m.

Allen Carlisle, Clerk

Dr. Patrick Shaw, Secretary

Consent Item E.2.1. Approval/Ratification of Travel Requests
Prepared by Karl Christensen
November 2, 2010

BACKGROUND:

In accordance with BP 3350 of the Board of Education, an employee may attend conventions, conferences, or meetings of boards, committees, and commissions; to travel for the purpose of recruiting personnel; to visit other school districts; to appear before legislative committees; and to perform other out-of-district travel which is in the best interests of the school district and which assists employees to perform their jobs successfully.

In accordance with Sections 35044, 35172, and 35173 of the Education Code, the Board of Education shall provide for payment of travel expenses for any representative of the Board when performing services on behalf of the District. In the summer of 2008, following implementation of the Formatta Software, a network-based paperless forms travel processing solution was introduced District-wide in accordance with BP 3350 and AR 3350.

A list of travel and professional staff events is presented for the Board's review and approval/ratification. Included on the report are dates, names of meetings and locations, and either categorical, grant, or general funding sources that support such travel.

A list of requests for travel which require air travel, and/or an overnight stay and/or are out of the State will be reviewed and approved by the Executive Council or Superintendent and submitted for Board of Education approval **prior** to the travel date.

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify the Travel Report for personnel requesting travel on the attached schedule.

This recommendation supports the following District goal:

- Establish a staff development program as the cornerstone of effective instructional programs and employee performance.

FISCAL IMPACT:

The estimated travel expenses are \$46, as disclosed on the following page.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item E.2.1.
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Board Travel Report - November 2, 2010

Travel Dates		Attendees	Site or Dept	Conference or Workshop	Location	Sub Cost	Estimated Expenses	Budget	Purpose of Overnight, Out-of-State, Air Travel
Monday,	11/01/10	Joy Burchard Nancy Stasch	Business Business	CASBO Facilities	SDCOE	\$0 \$0	\$23 \$23	Business Services Business Services	This workshop will provide an overview of the new regulations as it relates to State funding for modernization projects.
(NONE)									

Consent Item E.2.2. Approval/Ratification of Revolving Cash Report
Prepared by Karl Christensen
November 2, 2010

BACKGROUND:

The Revolving Cash Fund of \$15,000 is used for prompt payment to vendors and saves the costs associated with processing payments of small amounts through the County Superintendent of Schools. The attached report of numerical listings by check number include the issue date, name of payee, a general description of items purchased, and the amount of the check.

RECOMMENDATION:

Administration recommends approval of checks #22164 through #22165 on the \$15,000 Revolving Cash Account.

This recommendation supports the following District goal:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

The fiscal impact is \$135.65 as disclosed on the following report.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item E.2.2.
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**SANTEE SCHOOL DISTRICT
REVOLVING CASH REPORT- \$15,000**

Date	Number	Name	Memo	Amount
10/21/10	22164	BOARD OF EQUALIZATION	1ST QUARTER DIESEL FUEL TAX- F/Y 2010-2011	20.46
10/22/10	22165	HOPE MICHEL	TRAVEL ADVANCE	187.40
Total Checks Written				\$207.86
10/22/10	21802	Voided Check- Stale Dated		(4.21)
10/22/10	22014	Voided Check- Stale Dated		(68.00)
Total to be Reimbursed				\$135.65

Consent Item E.2.3. Acceptance of Donations
 Prepared by Karl Christensen
 November 2, 2010

BACKGROUND:

Board of Education policy #3290 specifies that gifts and donations, with a value over \$50, must be officially received by the Board of Education. The following donations have been offered to the District:

<i>Item</i>	<i>Approximate Value</i>	<i>Donated By</i>	<i>Designated For Use At</i>
Funds to Support the Instructional Program and Supplement Classroom Supplies	\$56.00	Jamba Juice	PRIDE Academy at Prospect Avenue School
HP Color LaserJet Printer, CP1215	\$1,319.99	DonorsChoose.org	Rio Seco School
TOTAL DONATIONS RECEIVED	\$1,375.99		

RECOMMENDATION:

Administration recommends acceptance of the donations listed above for the District.

This recommendation supports the following District goals:

- Assure the highest level of educational achievement for all students.
- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

The donations above are valued at \$1,375.99.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item E.2.3.
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BACKGROUND:

From time to time, the District contracts with individuals, companies, or organizations to provide various types of services within the following scopes:

- Consultants: Those providing professional advice or specialized technical or training services
- General Service Providers: Those providing general services not fitting the description of a consultant

The Internal Revenue Service requires an analysis of the nature and type of work performed to determine whether the service provider qualifies as an independent contractor to be paid by commercial warrant or an employee to be paid by payroll warrant for withholding and payment of appropriate payroll taxes. This analysis generally involves an assessment of the degree of control the District will have over the service provider's schedule and work methods.

The attached table presents requests for Consultants and General Service Providers. (NOTE: Those providing services on an annual, on-going basis are approved separately by the Board as Annual Contract Renewals)

RECOMMENDATION:

It is recommended that the Board of Education approve agreements with Consultants and General Service Providers as presented.

This recommendation supports the following District goal:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

The fiscal impact is disclosed on the attached page.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item E.2.4.
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Vendor Name	Type (Consultant or General Service Provider)	Description of Services	Date(s) of Service	Amount	Funding	Payment Type (Independent Contractor or Employee)
Kim Whitacre	Consultant	Coordinate the Arts Attack Program at Cajon Park School	11/03/10 - 06/30/11	\$1,000.00 (stipend)	Arts Attack	Employee
Amber Hobbs	Consultant	Coordinate the Arts Attack Program at Carlton Hills School	11/03/10 - 06/30/11	\$600.00 (stipend)	Arts Attack	Employee
DeAnna Tritthart	Consultant	Coordinate the Arts Attack Program at Carlton Oaks School	11/03/10 - 06/30/11	\$1,000.00 (stipend)	Arts Attack	Employee
Diana Cozzens	Consultant	Coordinate the Arts Attack Program at Chet F. Harritt School	11/03/10 - 06/30/11	\$800.00 (stipend)	Arts Attack	Employee
Patti Clem	Consultant	Coordinate the Arts Attack Program at Hill Creek School	11/03/10 - 06/30/11	\$333.00 (stipend)	Arts Attack	Employee
Tammy Morgan	Consultant	Coordinate the Arts Attack Program at Hill Creek School	11/03/10 - 06/30/11	\$333.00 (stipend)	Arts Attack	Employee
Mary Lee Myers	Consultant	Coordinate the Arts Attack Program at Hill Creek School	11/03/10 - 06/30/11	\$333.00 (stipend)	Arts Attack	Employee
Alisa Marrone	Consultant	Coordinate the Arts Attack Program at Pepper Drive School	11/03/10 - 06/30/11	\$800.00 (stipend)	Arts Attack	Employee
Fred Sibert	Consultant	Coordinate the Arts Attack Program at Prospect Avenue School	11/03/10 - 06/30/11	\$600.00 (stipend)	Arts Attack	Employee
Heidi Schwendinger	Consultant	Coordinate the Arts Attack Program at Rio Seco School	11/03/10 - 06/30/11	\$1,000.00 (stipend)	Arts Attack	Employee
Shala Lamboy	Consultant	Coordinate the Arts Attack Program at Sycamore Canyon School	11/03/10 - 06/30/11	\$600.00 (stipend)	Arts Attack	Employee

BACKGROUND

State regulations governing Single Plans for Student Achievement require that the Board of Education annually approve the plans for each of the schools. The 2010-11 Single Plans and budgets have been approved by the local councils and meet the requirements of the applicable regulations. These plans were written utilizing the state template and include goals based on the most current student performance data. In addition, each site has completed a unique Parent Involvement Policy as outlined in Board Policy and Administrative Regulation 6020 and these policies are attached in each Single Plan. A copy of each site's Single Plan for Student Achievement will be available at the Board meeting for public review.

RECOMMENDATION

Administration recommends approval of the Single Plans for Student Achievement and Parent Involvement Policy for each of the schools.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students.

FISCAL IMPACT

Approval of the Single Plans for Student Achievement will provide authorization for school staffs to expend categorical funds to support program development focusing upon student achievement during the 2010-11 school year.

STUDENT ACHIEVEMENT IMPACT:

The Single Plan for Student Achievement for each school includes a comprehensive plan to improve the academic performance of students. The plan reflects the collection and analysis of student performance data, the setting of priorities for program improvement, the rigorous use of effective strategies, and the ongoing monitoring of student achievement. The template provides a structured means to improve teaching and learning to meet state content and performance standards. In addition, the newly created parent involvement policies encourage home-school communication which is essential in moving all students toward proficiency.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.3.1.

Consent Item E.3.2

Approval of the Consolidated Application Amendment,
2009-10 American Recovery and Reinvestment Act
(ARRA) Title I Part A Funding

Prepared by Kristin Baranski
November 2, 2010

BACKGROUND:

In December and June of every school year, the District is required to submit Part I and Part II of the Consolidated Application to the California Department of Education (CDE) for participation and funding in various categorical programs. With the addition of federal stimulus funding in 2008-2009 and 2009-2010, American Recovery and Reinvestment Act (ARRA), CDE has requested districts complete an amendment of the Consolidated Application to communicate distribution of Title I Part A ARRA funding to school sites.

Santee School District received an additional \$253,265 in federal stimulus funding for Title I Part A. A copy of the application will be available at the Board meeting for public review.

RECOMMENDATION:

Administration recommends approval of the Consolidated Application Amendment, 2009-2010 Application for American Recovery and Reinvestment Act, Title I Part A.

This recommendation supports the following District goals:

- Assure the highest level of educational achievement for all students.
- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

The Consolidated Application generated over \$1,100,000 in program funding for the District and schools this year. The additional \$253,265 in federal stimulus Title I funding coupled with State Categorical flexibility provisions allowed the District to recognize the percentage of students in need at each school and distribute school site budget allocations accordingly.

STUDENT ACHIEVEMENT:

The programs funded through the Consolidated Application address specific student and/or staff needs and are directly tied to student achievement and program improvement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.3.2.

2009–10 Application for American Recovery and Reinvestment Act (ARRA) Title I, Part A Funding

California Department of Education

Purpose: To declare the agency's intent to apply for 2009–10 ARRA Title I, Part A funding.

Agency: Santee Elementary

County District (CD) Code: 3768361

CDE Contact: Regional Coordination & Support Office
916-319-0833 or 916-324-3236

Did your LEA accept ARRA Title I, Part A funding?

Yes

No

Legal Status of Agency:

- School District
- County Office of Education
- Direct-Funded Charter



California Department of
EDUCATION

Date local governing board approved participation in Title I, Part A as indicated in the 2009-10 Consolidated Application, Part I:

Date of last local educational agency (LEA) Plan revision approved by local governing board:

The Application for ARRA Title I, Part A Funding must be submitted electronically using the California Accountability and Improvement System (CAIS).

Certification: I hereby certify that all applicable state and federal rules and regulations will be observed by this applicant; legal assurances for the ARRA Title I, Part A program are accepted as the basic legal condition for the operation of this program and copies of assurances are retained on site; the use of these funds shall be reviewed and/or audited according to the standards and criteria set forth in the California School Accounting Manual; the funds will be used in accordance with all program requirements; a copy of all State Board of Education (SBE)-approved waivers for ARRA Title I, Part A are on file; the LEA Plan has been reviewed and, as necessary, revised to include Title I, Part A funds provided through the ARRA to help students served by the program meet the academic standards as described in Section 1111 of the Elementary and Secondary Education Act (ESEA); all applicable advisory committees have been consulted by the LEA regarding ARRA Title I funds; and to the best of my knowledge the information contained in this application is correct and complete and that actual ink signatures for this page are on file.

Signature of authorized representative

Printed name of authorized representative

Title

Date

2009–10 ARRA Title I, Part A Ranking Decisions

California Department of Education

Purpose: To identify options used in ranking schools to determine eligibility for ARRA Title I, Part A.

Agency: Santee Elementary

CD Code: 3768361

CDE Contact: Regional Coordination & Support Office
916-319-0833 or 916-324-3236



California Department of
EDUCATION

A. Title I Ranking Decisions

The LEA has an enrollment of fewer than 1,000 students or has only one school per grade span.

1. Ranking Order: Districtwide Grade span

2. Low-Income Measure

- Eligibility for Free and Reduced-Price Lunch
- Receipt of CalWORKs
- Poverty Count from most recent Census Data
- Eligibility of Medicaid
- Composite (Click comment button and describe)

C. Title I Ranking Exceptions

Use alpha codes (A-F) to indicate exceptions used in columns G and I on page 3.

(A) At least 35 percent low-income.

(B) Public school poverty rate (rather than attendance area rate) above District poverty rate.

(C) Skipping school that will be served by state or local program that meets the requirements of ARRA Title I, Part A (must receive at least the allocation as under ARRA Title I, Part A).

(D) Desegregation - 25 percent Waiver. An approved waiver is on file.

(E) Additional year of funding (grandfather provision).

(F) Feeder pattern.

B. Grade Spans and Poverty Rate Calculations (from ConApp Part II)

Grade Span	Grades	Enrollment	Low-Income	Poverty Rate
1		6,492	1,943	29.93%
2		0	0	0.00%
3		0	0	0.00%
Districtwide	N/A	6,492	1,943	29.93%

2009–10 ARRA Title I, Part A Ranking of Public Schools

California Department of Education

Purpose: To document the process used to identify and rank ARRA Title I, Part A schools for funding and service.

Agency: Santee Elementary

Reminder: If the district average is less than 35 percent the district may serve schools down to the district average, but the 125 percent rule will apply to all schools funded.

CD Code: 3768361

CDE Contact: Regional Coordination & Support Office
916-319-0833 or 916-324-3236



California Department of
EDUCATION

Low-Income measure: Ranking order: Poverty rate(s):
 Districtwide: Grade Span 1: Grade Span 2: Grade Span 3:

A				B	C	D	E	F	G	H	I	J	K	L
Name of School	Grade Levels	School Code	Program Improvement (PI) Status	Grade Span Group	Student Enrollment in Attend. Area	Number of Low-income Students	Percent of Low-income Students	Regular Title I Part A Rank*	Regular Title I, Part A Ranking Exception	Regular Title I, Part A Funded	ARRA Ranking Exception	ARRA Funded	Economic Impact Aid (EIA)/State Compensatory Education (SCE) Intended for Funding	Other State or Local Funds
Prospect Avenue Element	K-08	6040380	Not in PI	1	511	268	52.4	(1)		Yes		Yes	Yes	No
Santee Success Program	K-08	6120190	Not in PI	1	12	6	50	(2)		Yes		No	Yes	No
Pepper Drive Elementary	K-08	6040372	Not in PI	1	736	299	40.6	(3)		Yes		Yes	Yes	No
Chet F. Harritt Elementary	K-06	6040364	Not in PI	1	697	247	35.4	(4)		Yes		Yes	Yes	No
Carlton Hills Elementary	K-08	6040356	Not in PI	1	591	189	32	(5)		Yes		Yes	Yes	No
Hill Creek Elementary	K-08	6085161	Not in PI	1	871	246	28.2	6		No			Yes	No
Rio Seco Elementary	K-08	6085153	Not in PI	1	841	216	25.7	7		No			Yes	No
Cajon Park Elementary	K-08	6040349	Not in PI	1	971	241	24.8	8		No			No	No
Sycamore Canyon Elemer	K-06	6040406	Not in PI	1	361	68	18.8	9		No			No	No
Carlton Oaks Elementary	K-08	6068159	Not in PI	1	851	158	18.6	10		No			No	No
Santee Alternative	K-08	6111041	Not in PI	1	50	5	10	11		No			No	No

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2009–10 LEA Entitlement of ARRA Title I, Part A

California Department of Education

Purpose: To indicate the LEAs total ARRA Title I, Part A (2009–10) entitlement, estimate ARRA Title I, Part A carryover for 2010–11, indicate encumbrances and expenditures through September 30, 2010, and reserve administrative costs.

Agency: Santee Elementary

CD Code: 3768361

CDE Contact: Regional Coordination & Support Office
916-319-0833 or 916-324-3236



California Department of
EDUCATION

Description

**Standardized Accounting Code Structure
(SACS) Resource Code: 3011**

2008–09 ARRA Entitlement

2009–10 ARRA Entitlement

Total ARRA Entitlement

\$126,633.00

\$126,632.00

\$253,265.00

1. 2009–10 ARRA Title I, Part A Expenditures (Through September 30, 2010)		\$137,833.82
2. 2009–10 Carryover (Must be expended by September 30, 2011)		\$115,431.18
3. Repayment of Funds	(+)	\$0.00
4. Total Approved Allocation (line 1 + 2 + 3)	(=)	\$253,265.00
5. Reserved for Indirect Costs	Rate = (<input style="border: none; border-bottom: 1px solid black;" type="text" value="0.0785"/>)	\$7,838.27
6. Reserved for Administration	(-)	\$30,151.48
7. Adjusted Total Allocation (line 4 - 5 - 6)	(=)	\$215,275.25

2009–10 LEA Reservations of ARRA Title I, Part A (Allowed)

California Department of Education

Purpose: To report LEA reservations for ARRA Title I, Part A before distributing funds to schools. All reservations reported on this page are used to provide educational services to eligible ARRA Title I, Part A students.

Agency: Santee Elementary

CD Code: 3768361

CDE Contact: Regional Coordination & Support Office
916-319-0833 or 916-324-3236



A.	Adjusted ARRA allocation (line 7 on page 4)	\$215,275.25	D.	Program Improvement Activities	
B.	Equitable Services for Non-Profit Private School Students				
1	Number of public schools served	4	1	Program Improvement (PI) Schools: Public School Choice Transportation (Choice) <input type="checkbox"/> Waiver Approved	\$0.00
Eligible Children Within the Attendance Areas of Participating Schools:					
2	Number of children from low-income families enrolled in participating eligible private school	0	2	PI Schools: Supplemental Educational Services (SES) <input type="checkbox"/> Waiver Approved	\$0.00
3	Total number of children from low-income families attending schools served by Title I, Part A	1,003	3	PI Schools: Parent Outreach and Assistance for Choice and SES (maximum is 2 percent of ARRA entitlement) <input type="checkbox"/> Waiver Approved	\$0.00
4	Percent of eligible private school students	0		LEA identified for PI:	
C.	Parent Involvement and Reservations for Equitable Services to Private Schools			LEA-level <input type="checkbox"/> Waiver Approved	
	Regular Title I Part A + ARRA =	\$723,459.00		School-level <input type="checkbox"/> Waiver Approved	
	Reservation for parent involvement			a. Amount reserved for professional development (PD) (minimum 10 percent)	\$0.00
	<input type="checkbox"/> No reservation is mandated because the LEA received \$500,000 or less in regular Title I plus ARRA			b. 2009-10 PI PD reservation carryover	\$0.00
1	a. Reserved for parent involvement (minimum is 1 percent of ARRA entitlement)	\$2,532.65	4	c. Total PI reservations (line 6a + 6b)	\$0.00
	b. Reserved for participating private schools (percent of private school children x reservation)	\$0.00		If reservation is less than 10 percent, check below:	
	c. Amount remaining	\$2,532.65		<input type="checkbox"/> PD funds reserved at schools identified for PI will be used to help meet LEA 10% reservation	
	d. Public school distribution (95 percent of "Amount remaining")	\$2,406.02	E.	Reservations for Homeless and Neglected or Delinquent Children	
	e. Balance available for LEA-level parent involvement activities	\$126.63	1	Homeless reservation	\$200.00
			2	Direct and indirect services to neglected or delinquent children in community day school programs	\$0.00
			F.	Total reservations on this page	
					\$326.63

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2009-10 LEA Reservations of ARRA Title I, Part A (Allowed)

California Department of Education

Purpose: To report LEA reservations for ARRA Title I, Part A before distributing funds to schools. All reservations reported on this page are used to provide educational services to eligible ARRA Title I, Part A students.

Agency: Santee Elementary

CD Code: 3768361

CDE Contact: Regional Coordination & Support Office
916-319-0833 or 916-324-3236



California Department of
EDUCATION

1	Total Reservations (page 5, section F)	\$326.63																
2	Program Improvement (PI) school teacher incentives: (Maximum is 5 percent of ARRA entitlement)	\$0.00																
3	Professional Development: Highly-qualified teachers and paraprofessionals at schools identified for PI	\$0.00																
4	Professional Development: Highly-qualified teachers and paraprofessionals at schools not identified for PI		8 Summer school, intersession programs or before and afterschool programs at schools not identified for PI a. Total reservation \$0.00 b. Reservation for equitable services for private school participants (line 8.a. x line B.4. on page 5) \$0.00 c. Amount available for public schools (line 8.a. - line 8.b.) \$0.00															
	a. Total reservation \$0.00																	
	b. Reservation for equitable services for private school participants (line 4.a x line B.4 on page 5) \$0.00																	
	c. Reserved for public schools (line 4.a. - line 4.b.) \$0.00																	
5	Assistance to schools identified for PI	\$0.00	9 Salary differentials \$0.00															
	Assistance to eligible schools not identified for PI		10 Preschool \$0.00															
	a. Total reservation \$0.00		11 Capital expenses reserved for private schools \$0.00															
	b. Reservation for equitable services for private school participants (line 6.a. x line B.4. on page 5) \$0.00		12 Sub-Total Allowable Reservations for this page (sum of lines 2 through 11 on page 6) \$0.00															
	c. Reserved for public schools (line 6.a. - line 6.b.) \$0.00		13 Total Required and Allowable LEA Reservations (page 5 and 6) \$326.63															
7	Summer school, intersession programs or before and afterschool programs at schools identified for PI	\$0.00	14 Final adjusted allocation (line A. on page 5 - line 13) (must be allocated to schools in column J on page 7) <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 70%;"></th> <th style="width: 15%; text-align: right;">Per Student \$</th> <th style="width: 15%; text-align: right;">Total</th> </tr> </thead> <tbody> <tr> <td>a. Page 7, column G: ARRA Title I (public and participating private schools)</td> <td style="text-align: right;">\$211.9069</td> <td style="text-align: right;">\$212,542.60</td> </tr> <tr> <td>b. Page 7, column H: ARRA Title I (parent involvement)</td> <td style="text-align: right;">\$2.3988</td> <td style="text-align: right;">\$2,466.02</td> </tr> <tr> <td>c. Page 7, column I: ARRA Title I (reservation for equitable services for private school participants)</td> <td style="text-align: right;">\$0.0000</td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td colspan="2" style="text-align: right;">Grand Total (amount to be allocated to schools):</td> <td style="text-align: right;">\$214,948.62</td> </tr> </tbody> </table>		Per Student \$	Total	a. Page 7, column G: ARRA Title I (public and participating private schools)	\$211.9069	\$212,542.60	b. Page 7, column H: ARRA Title I (parent involvement)	\$2.3988	\$2,466.02	c. Page 7, column I: ARRA Title I (reservation for equitable services for private school participants)	\$0.0000	\$0.00	Grand Total (amount to be allocated to schools):		\$214,948.62
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Grand Total (amount to be allocated to schools):		\$214,948.62																

2009-10 LEA Allocations of ARRA Title I, Part A Funds to Schools

California Department of Education

Purpose: To calculate and indicate the amount of funds to be allocated to eligible ARRA Title I, Part A public schools and reserved for services to eligible students in private schools. The allocations on this page are to provide direct educational services to eligible Title I students.

Agency: Santee Elementary

CD Code: 3768361

CDE Contact: Regional Coordination & Support Office
916-319-0833 or 916-324-3236



A			B	C	D	E	F	G	H	I	J	K
Name of School	School Code	PI Status	Grade Span Group	Percent of Low-income Students	Number of Low-income Students	ARRA Title I, \$ per Low-income Student	ARRA Title I, Site-level Carryover, if Applicable	ARRA Title I, Site-level (D x E + F = G)	ARRA Title I, Site-level Parent Involvement	ARRA Title I, Services to Private School	ARRA Title I, Site-total (G + H + I)	10% Site-level Expenditure for Professional Development
Prospect Avenue Elementary	6040380	Not in PI	1	52.4	268	213.7529	0	57,285.77	642.88	0.00	57,928.65	0.00
Pepper Drive Elementary	6040372	Not in PI	1	40.6	299	212.9093	0	63,659.87	717.25	0.00	64,377.12	0.00
Chet F. Harritt Elementary	6040364	Not in PI	1	35.4	247	207.7635	0	51,317.58	592.51	0.00	51,910.09	0.00
Carlton Hills Elementary	6040356	Not in PI	1	32	189	213.1185	0	40,279.39	453.38	0.00	40,732.76	0.00
Adjusted total allocations								\$ 212,542.61	\$ 2,406.02	\$ -	\$ 214,948.63	\$ -

Consent Item E.3.3. Approval of 2010-11 Memorandum of Understanding (MOU) with Cajon Valley Union School District for Beginning Teacher Support and Assessment Program (BTSA) Consortium

Prepared by Kristin Baranski

November 2, 2010

BACKGROUND:

The Beginning Teacher Support and Assessment Program (BTSA) is a structured professional development program with National Teacher Certification Standards offered by the BTSA State consortium for new teachers with appropriate credentials in their first and second year of teaching. Due to discontinued funding to support BTSA, this will be the last year Santee School District and the East County Consortium, led by Cajon Valley, will support BTSA. Therefore, only second year teachers will be supported through the 2010-11 MOU with Cajon Valley. Newly hired, year one teachers are expected to complete a university approved program to clear their credentials.

Administration is seeking approval of the attached Memorandum of Understanding with the Cajon Valley Union School District BTSA Consortium for the 2010-11 school year in order to implement the BTSA program for second year teachers in Santee School District.

RECOMMENDATION:

Administration requests Board approval of the Memorandum of Understanding with the Cajon Valley Union School District BTSA Consortium to implement the BTSA program for the 2010-11 school year with 12 second-year teachers currently identified in the Santee School District. This is the twelfth year we are entering into this agreement.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students.

FISCAL IMPACT:

BTSA staff development funds through the Consortium includes an allocation to support:

- Support Provider stipends, \$1,600 for each participating teacher
- Miscellaneous materials and program funding to support the BTSA goals

BTSA funding will increase the opportunity for Santee to provide additional training and classroom support for new teachers to implement the "National Teaching Standards" in classrooms. There is no additional District cost to support the BTSA program.

STUDENT ACHIEVEMENT IMPACT:

A quality professional development program for new teachers based on “National Teaching Standards” can increase the quality of instructional delivery in the classroom.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.3.3.

Memorandum of Understanding for BTSA Services
2010 - 2011
between
Cajon Valley Union School District
and
Santee School District

This Memorandum of Understanding (MOU) is an agreement between Santee School District (Partner District) and Cajon Valley Union School District. Cajon Valley Union School District is designated as the lead sponsor (LEA) for the East County Beginning Teacher Support and Assessment (BTSA) Induction Consortium (ECBIC). The effective date for this MOU is August 1, 2010. The concluding date is June 30, 2011. If awarded, Cajon Valley will disperse state funding to implement the State-approved Consortium plan for the 2010-2011 BTSA Induction program.

The purpose of the Memorandum of Understanding is to specify the terms of the agreement for:

I. CURRENT YEAR TEACHER PARTICIPATION:

For the 2010-2011 school year, the East County BTSA Induction Consortium will be supporting only those Participating Teachers who have:

- 1.1 Previously completed Year One of an accredited induction program in the state of California **OR**
- 1.2 Meet the eligibility criteria for the Early Completion Option outlined in the ECBIC's Program guidelines

II. PARTNER DISTRICT RESPONSIBILITIES:

- 2.1 Provide a district administrative representative to attend BTSA Advisory Council meetings
- 2.2 Comply with the procedural and participation requirements as stated in the Commission on Accreditation's program accreditation cycle documentation
- 2.3 Identify appropriate, qualified personnel who can provide BTSA-related professional development (including the Formative Assessment instrument)
- 2.4 Provide rooms and support for meetings and professional development as needed
- 2.5 Provide site administrator training
- 2.6 Monitor release time for Participating Teachers and their Support Providers for required BTSA-related activities per ECBIC Program criteria
- 2.7 Submit MOU's to district governing board for approval no later than November 5
- 2.8 The previously-required \$2000 in-kind support has been suspended by the Commission on Teacher Credentialing and the State Board of Education through SBX3 4 (see FAQ's at <http://www.cde.ca.gov/fq/fr/eb/tcbgbtsafaq.asp>). *If this suspension ruling is rescinded, the Partner District agrees to contribute the in-kind support per the terms of the rescission.*

III. LEAD TEACHER OVERSIGHT AND LEADERSHIP RESPONSIBILITIES:

- 3.1 Assign Participating Teachers to qualified Support Providers (SP) per the ECBIC Program guidelines within 30 days of the start of the Participating Teacher's teaching assignment
- 3.2 Attend and be an active participant at BTSA Leadership Team meetings

- 3.3 Participate as members of the Evidence Review Panel for the purpose of ensuring that Participating Teachers have satisfactorily met all established Induction Program completion requirements
- 3.4 Follow established intake procedures and provide Advise and Assistance support to Participating Teachers per ECBIC's Program guidelines
- 3.6 Assist with the planning and coordinating of local Support Provider and Participating Teacher meetings and FACT trainings
- 3.7 Participate in and cooperate with Program Director in accreditation cycle activities, including drafting of biennial reports and preparing for accreditation team site visits.
- 3.8 Collect evidence in accordance with ECBIC Program criteria including but not limited to:
 - 3.8.1 Attendance and participation records of Participating Teachers and Support Providers in professional development and at BTSA events
 - 3.8.2 Documentation to support program completion in compliance with Induction Program criteria
 - 3.8.3 Completion of state online consent forms in a timely manner
 - 3.8.4 Timely completion of state and local program surveys of Participating Teachers and Support Providers
 - 3.8.5 Evaluations of professional development and all local meetings
 - 2.8.6 Evaluate Support Providers following ECBIC's Induction Program guidelines

IV. SUPPORT:

Serving as the LEA, the Cajon Valley Union School District will be responsible for the following as called for in the East County BTSA Induction Program:

- 4.1 The selection and services of the BTSA program director and clerical support
- 4.2 Assist districts, as needed, with identification and placement of Participating Teachers into the program
- 4.3 Coordinate with the Human Resources Directors of the Partner Districts and the BTSA Advisory Council
- 4.4 The purchase of required program materials required to complete the formative assessment system, FACT, for all Support Providers and Participating Teachers
- 4.5 Coordination of consortium-wide FACT and induction update meetings for Support Providers.
- 4.6 Coordination of consortium-wide professional development to Participating Teachers to meet the demands of Induction Program Standards 5 and 6
- 4.7 Submission of all required reports to the Commission on Teacher Credentialing, the Commission on Accreditation and the State Board of Education
- 4.8 Collection of evidence and documentation to demonstrate compliance with the CTC's Program Standards and ECBIC's Program criteria.
- 4.9 For the school year 2010-2011, the BTSA Lead Teacher for the Cajon Valley Union School District will fulfill the Lead Teacher Oversight and Leadership Responsibilities as outlined in item III of this Memorandum of Understanding for the Santee School District

V. REIMBURSEMENT and EXPENSES:

Upon receipt of an itemized invoice, receipts, and supporting documentation related to payroll expenses, the Cajon Valley Union School District will reimburse Santee School District for expenses associated with the following items. *Please note that if the in-kind suspension ruling (referenced in item 1.7 of this MOU) is reversed, these expenses will be reimbursed once the in-kind requirement is met.*

- 5.1 The supplemental salary and benefits for the Santee School District BTSA Lead Teacher not to exceed the amount calculated as follows: \$1600 (including benefits) for 1 to 3 eligible Participating Teachers within the district (per state funding eligibility guidelines) and \$200 per eligible Participating Teacher thereafter.
- 5.2 Stipends for Support Providers are not to exceed \$1600 plus benefits at Santee's current benefit rate (not to exceed a factor of .1566) per eligible Participating Teacher served
- 5.3 Stipends for Support Providers attending required FACT trainings outside the work day are calculated using Santee's negotiated hourly rate
- 5.4 Substitute costs under the following formula:
 - 5.4.1 7 days per eligible Year 2 Participating Teacher distributed as follows: Participating Teacher - 3 days; Support Provider – 4 days
 - 5.4.2 Substitute costs are not exceed the sum of one hundred twenty-seven dollars per substitute day plus benefits at Santee's current benefit rate (not to exceed a factor of .1566)
- 5.5 Substitute costs for District Leads to attend Advisory Council and Leadership meetings. Costs are based on Santee's hourly substitute rate and not to exceed one hundred twenty-seven dollars per substitute day
- 5.6 Materials: Not to exceed \$5 per Participating Teacher
- 5.7 Printing: Not to exceed 100 copies per participating teacher @ \$.10 per copy
- 5.8 Any loss of revenue to the program due to participant failure to complete the on-line consent forms by the state's due date will be absorbed by the district in which the teacher is employed (*NOTE: This condition is waived for 2010-2011 due to the budget flexibility provision within SBX3 4 but would become effective should state funding be reinstated on a per teacher basis*)

The Santee School District invoices Cajon Valley three times a year (November, February, and May) for the above expenses. No invoice will be processed later than December 31 for the November due date, March 31 for the February due date, and June 20 for the May due date. Requests for reimbursement received after June 20 will be paid the following fiscal year; however, due to the unpredictability of the level of funding for the *Teacher Credentialing Block Grant*, **the Santee School District may be responsible for any and all expenditures not received by June 20 of the current fiscal year.**

Invoices and invoice payments to be submitted to:
Cajon Valley Union School District
BTSA Implementation Grant
Attn: Educational Services
750 E. Main St.
El Cajon, CA 92022

VI. AMENDMENTS

Amendments and extensions to this MOU may be made in writing by mutual agreement of both parties

We hereby agree to this MOU and certify that the agreements made here will be honored.

Santee School District
By (Authorized Signature)
Name (Type or Print)
Title
Board Approval Date:

Cajon Valley Union School District
By (Authorized Signature)
Stephen Mahoney
Name (Type or Print)
Assistant Superintendent
Title
Board Approval Date:

Prepared by Kristin Baranski
November 2, 2010

BACKGROUND:

The Open Enrollment Act, Senate Bill X5 4, was signed into law on January 7, 2010 and enacted on April 14, 2010. This bill was created to enhance parental choice, to improve pupil achievement, and to keep California in the running for national Race to the Top funding. Legislation included in this act provides for the annual identification of 1,000 low-achieving schools, also known as “Open Enrollment” schools.

Two Open Enrollment Schools lists were generated this fall by the California Department of Education (CDE), one list of Open Enrollment Schools for 2010-2011 and the second list for 2011-2012. The identification of the 1,000 low-achieving schools is complicated and could easily be misunderstood by the public. CDE used the following information to determine which schools to include:

1. Using 2009 Base Academic Performance Index (API) data, a ratio of elementary, middle, and high schools was determined based on the percentage of those school types included in decile 1 schools. Decile 1 schools have the lowest API scores in the State. **Santee School District schools have statewide deciles ranging between 6 – 9 and similar school decile rankings of 7 – 10.**
 - a. 68.7% of decile 1 schools are elementary schools (687 of the 1,000 schools identified are to be elementary schools)
 - b. 16.5% of decile 1 schools are middle schools (165 of the 1,000 schools are middle schools)
 - c. 14.8% of decile 1 schools are high schools (148 of the 1,000 schools are high schools)
2. Any decile 1 school with fewer than 100 valid scores were excluded from the ratio.
3. Court, community, community day, charter schools, and schools with less than 100 valid API scores were excluded from the list.
4. No local education agency (LEA) shall have more than 10% of its schools on the list. **This provision has caused 31 schools in the State with an 800 API or higher to be included on the 2011-2012 list of low-achieving schools. An API of 800 has been considered a “high performing” school in the State.**

PRIDE Academy at Prospect Avenue was not on the 2010-2011 list of low-achieving schools but was identified as one of these schools on the 2011-2012 list. With an API of 805, a growth of two API points, and a similar school decile rank of an 8 in 2009, administration recommends the Board submit a general waiver request to CDE excluding PRIDE Academy from the 2011-2012 list of low-achieving schools. The waiver has been reviewed by the Board’s Advisory Council for Instruction (ACI) and PRIDE Academy’s School Site Council. Both groups support submitting the waiver to

CDE. In addition, the Santee Teachers' Association and California School Employees Association for classified employees are also in support of the waiver submission. A properly noticed public hearing is also a requirement of this waiver. The public hearing was held earlier in the meeting tonight to allow for public comment. The waiver request is attached for Board and public review.

RECOMMENDATION:

Administration recommends submission of the general waiver request excluding PRIDE Academy from the 2011–2012 list of 1,000 low-achieving schools.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students.

FISCAL IMPACT:

There is no fiscal impact in submitting a general waiver request to the California Department of Education.

STUDENT ACHIEVEMENT:

Schools in Santee School District are expected to make annual student achievement gains toward standards proficiency. School and District API scores have continued to increase as the percentage of students reaching proficiency increases. PRIDE Academy has a 26 point increase in API score over the past three years and has an 8 or 9 statewide decile rank since 2007.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.3.4.

GENERAL WAIVER REQUEST

GW-1 (Rev. 10-2-09)

<http://www.cde.ca.gov/re/lr/wr/>

First Time Waiver: **X**

Renewal Waiver:

Send Original plus one copy to:
 Waiver Office, California Department of Education
 1430 N Street, Suite 5602
 Sacramento, CA 95814

Send Electronic copy in **Word** and
 back-up material to: waiver@cde.ca.gov

CD CODE						
3	7	6	8	3	6	1

Local educational agency: Santee School District on behalf of Prospect Avenue School			Contact name and Title: Kristin Baranski, Director, Educational Services			Contact person's e-mail address: kbaranski@santee.k12.ca.us		
Address:		(City)	(State)	(ZIP)	Phone (and extension, if necessary): 619-258-2351			
9619 Cuyamaca Street		Santee	CA	92019	Fax Number: 619-258-2230			
Period of request: (month/day/year) From: July 1, 2011 To: June 30, 2012			Local board approval date: (Required)			Date of public hearing: (Required) November 2, 2010		

LEGAL CRITERIA

1. Under the general waiver authority of *Education Code* 33050-33053, the particular *Education Code* or *California Code of Regulations* section(s) to be waived (number): 48352 Circle One: *EC* or *CCR*

Topic of the waiver: Open Enrollment Act, Exclusion of School from the 1000 Open Enrollment Schools List

2. If this is a renewal of a previously approved waiver, please list Waiver Number: _____ and date of SBE Approval: _____
 Renewals of waivers must be submitted two months before the active waiver expires.

3. Collective bargaining unit information. Does the district have any employee bargaining units? No Yes If yes, please complete required information below:

Bargaining unit(s) consulted on date(s):
 October 15, 2010
 Name of bargaining unit and representative(s) consulted:
 Santee Teachers Association; Santee Classified Employees Association

The position(s) of the bargaining unit(s): Neutral Support Oppose (*Please specify why*)

Comments (if appropriate):

4. Public hearing requirement: A public hearing is not simply a board meeting, but a properly noticed public hearing held during a board meeting at which time the public may testify on the waiver proposal. Distribution of local board agenda does not constitute notice of a public hearing. Acceptable ways to advertise include: (1) print a notice that includes the time, date, location, and subject of the hearing in a newspaper of general circulation; or (2) in small school districts, post a formal notice at each school and three public places in the district.

How was the required public hearing advertised?
 Notice in a newspaper Notice posted at each school Other: (*Please specify*) City Library, City Hall, Chamber of Commerce Office, Educational Services, District Office

5. Advisory committee or school site councils. Please identify the council(s) or committee that reviewed this waiver:

Date the committee/council reviewed the waiver request:
 October 21, 2010 District Advisory Council for Instruction
 October 25, 2010 Prospect Avenue School Site Council

Were there any objection(s)? No Yes (*If there were objections please specify*)

CALIFORNIA DEPARTMENT OF EDUCATION
GENERAL WAIVER REQUEST
 GW-1 (10-2-09)

6. *Education Code* or *California Code of Regulations* section to be waived. If the request is to waive a portion of a section, type the text of the pertinent sentence of the law, or those exact phrases requested to be waived (use a **strike out key**).
Santee School District is requesting Prospect Avenue be waived from Education Code 48352 and requests exclusion from the 1,000 Open Enrollment School List.

~~(a) "Low-achieving school" means any school identified by the Superintendent pursuant to the following:
 (1) Excluding the schools, and taking into account the impact of the criteria in paragraph (2), the Superintendent annually shall create a list of 1,000 schools ranked by increasing API with the same ratio of elementary, middle, and high schools as existed in decile 1 in the 2008-09 school year. (2) In constructing the list of 1,000 schools each year, the Superintendent shall ensure each of the following: (A) A local educational agency shall not have more than 10 percent of its schools on the list. However, if the number of schools in a local educational agency is not evenly divisible by 10, the Superintendent shall round up to the next whole number of schools.~~

7. Desired outcome/rationale. Describe briefly the circumstances that brought about the request and why the waiver is necessary to achieve improved student performance and/or streamline or facilitate local agency operations. If more space is needed, please attach additional pages.

Prospect Avenue School is considered a high-performing school, as determined by the State of California's Academic Performance Index, with an API of 805. Prospect Avenue grew by 2 API points between the Base 2009 API and the Growth 2010 API. In addition to a growth gain in API this year, Prospect Avenue has consistently received an 8 or 9 in statewide similar schools rankings since 2007. Santee School District's API is 860 and all ten schools have an API over 800.

Education code created in the Open Enrollment Act did not take into account the possibility that a school with an API above 800 could end up on a list of the 1,000 low achieving schools in the State. The letter to select Superintendents dated October 8, 2010 states that one or more schools in our district are identified as an Open Enrollment School based on 2010 Growth API scores. Prospect Avenue was above an 800 API score last year and grew by 2 points, as previously stated.

To include Prospect Avenue School in a listing of low-achieving schools would be confusing to our school community and inaccurately represents the quality of the school program offered at Prospect Avenue.

8. Demographic Information:

Prospect Avenue School has a student population of 490 students, grades K – 8, and is located in a suburb east of San Diego, Santee, in San Diego County.

Is this waiver associated with an apportionment related audit penalty? (per EC 41344) No Yes
 (If yes, please attach explanation or copy of audit finding)

Has there been a Categorical Program Monitoring (CPM) finding on this issue? No Yes
 (If yes, please attach explanation or copy of CPM finding)

District or County Certification – I hereby certify that the information provided on this application is correct and complete.

Signature of Superintendent or Designee:	Title: Superintendent	Date: 11/3/2010
FOR CALIFORNIA DEPARTMENT OF EDUCATION USE ONLY		
Staff Name (type or print):	Staff Signature:	Date:
Unit Manager (type or print):	Unit Manager Signature:	Date:
Division Director (type or print):	Division Director Signature:	Date:
Deputy (type or print):	Deputy Signature:	Date:

BACKGROUND:

Ms. Elly Milne and Ms. Summer Tracy, fourth grade teachers at Sycamore Canyon School, request Board approval to take 33 fourth grade students on an extended field trip to San Juan Capistrano, California, on January 19, 2011. The trip will begin at 6:15 a.m. at Sycamore Canyon School. Students will travel by bus to the Santa Fe Depot in San Diego to board an Amtrak train to San Juan Capistrano. They will have lunch and tour the Mission before they return by train to San Diego and take a district bus back to Santee, arriving at approximately 5:45 p.m. This activity coincides with the study of Spanish exploration and settlement of Missions in California in the 1500's and 1700's.

Ms. Kelly Eveland, Mr. Lance Bradshaw, and Mr. Jim Lindgren, teachers at Pepper Drive School, have requested approval to take approximately 90 fifth grade students from Pepper Drive School to the McGrath Family Junior Achievement BizTown in San Diego, California, on March 15, 2011. Students will travel by District bus, returning after school hours at approximately 4:30 p.m. BizTown is a mini-city with 19 life-size businesses, a non-profit organization and a city hall. Students become business owners, make financial decisions, explore philanthropy and pay taxes. They will work in a life-sized interactive city that is designed to reflect San Diego.

Mrs. Iverson, Ms. Suokko, Mrs. Meaux, and Mrs. Williams, seventh grade teachers at Carlton Oaks School, request Board approval to take approximately 132 seventh grade students on an extended field trip to Knott's Soak City in Chula Vista on June 20, 2011. This is a reward field trip for seventh grade students and an end of year activity. Students will travel by district bus, returning to school at approximately 4:45 p.m.

The extended travel request forms are attached for review.

RECOMMENDATION:

Administration recommends approval of the extended field trips to San Juan Capistrano, Junior Achievement BizTown, and Knott's Soak City.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students.
- Develop social, emotional and health service programs to foster student character and personal well-being.

FISCAL IMPACT:

The \$37.00 cost of the trip to San Juan Capistrano will be paid for through student and PTSA donations. Students needing financial assistance will be assured participation through PTSA funds.

The \$13.00 cost per student for BizTown will be paid for by student donations and fundraisers. PTO will provide funds for financial hardships.

The cost of the trip to Knott's Soak City will be \$20.00 per student and will be paid through student donations. ASB will provide funds for financial hardships.

STUDENT ACHIEVEMENT IMPACT:

Students have the opportunity to experience first hand a working mission in the California Mission system as it was in early California history. This promotes a better understanding of fourth grade California History standards.

Through vocational simulations, students attending the Junior Achievement BizTown program will gain a greater understanding of banking, the business world, team work and citizenship.

The trip to Knott's Soak City will be an incentive for students to maintain good scholarship and citizenship grades.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.3.5.

SANTEE SCHOOL DISTRICT

EXTENDED FIELD TRIP REQUEST FORM

SCHOOL SITE(S): Sycamore Canyon

DATE: October 18, 2010 (of submission)

TEACHER(S): Elly Milne and Summer Tracy

GRADE(S): 4th

The sponsor of the organization desiring to take an extended trip will insure that the following requirements/stipulations are met and are presented to the principal in a timely manner:

DESTINATION OF TRIP: San Juan Capistrano

Itinerary: 6:15 --leave Sycamore Canyon for San Diego Train Station. 7:50-- leave train station for San Juan Capistrano. 9:10-- walk to Mission. Tour and "Mission Matters" class. Lunch. Explore Mission. Walk to train station. Board train at approx.-- 3:15. Pick up by District bus at 5:00. Return to Sycamore approx. 5:45.

Educational Objectives of the Trip: 4th Grade California History and California geography and transportation.

Specific Dates: January 19, 2011 **Mode of Travel:** District bus to train station, train to San Juan Capistrano, walk to Mission from train station.

Number of Student Participants: 33

Cost Per Student: approx. \$37.00

Insurance Coverage: District

Supervision: Elly Milne and Summer Tracy and Adult/Parent chaperones --1 per 5 students (8 adults total)

Number of Substitute Days Required: none

Money will be Raised or Provided to Cover Costs by: Parents and PTA

Provisions for Financial Hardship Cases: PTA scholarship or payment plan



Principal Approval

10-18-10
Date

Director II, Educational Services

Board Approval Date

SANTEE SCHOOL DISTRICT

EXTENDED FIELD TRIP REQUEST FORM

SCHOOL SITE(S): Pepper Drive School DATE: 10-6-2010

TEACHER(S): Lindgren, Bradshaw, Eveland GRADE(S): 5

The sponsor of the organization desiring to take an extended trip will insure that the following requirements/stipulations are met and are presented to the principal in a timely manner:

DESTINATION OF TRIP: Junior Achievement BizTown

Itinerary: Depart Pepper Drive at 10:30 am; arrive at Biz Town at 11:00; depart Biz Town at 3:45 ; arrive at Pepper Drive at 4:15 pm

Educational Objectives of the Trip: Through 5-week course and this trip. students learn to develop a business plan, advertise, assume loan, sell a product/service, repay loan, balance a checkbook, plan finances.

Specific Dates: March 15, 2011 Mode of Travel: District bus

Number of Student Participants: 90 Cost Per Student: \$25


Insurance Coverage: District

Supervision: 5th Grade Teachers (3), 30 parent volunteers, Biz Town staff

Number of Substitute Days Required: 0

Money will be Raised or Provided to Cover: Costs by: students, fundraisers, and possible sponsorship by Mission Federal Credit Union

Provision for Financial Hardship Cases: Fundraisers, and possible sponsorship by Mission Federal Credit Union



Principal Approval

Date

Assistant Superintendent, Educational Services

Board Approval Date

SANTEE SCHOOL DISTRICT

EXTENDED FIELD TRIP REQUEST FORM

SCHOOL SITE(S): Carlton Oaks School DATE: June 20, 2011

TEACHER(S): Mrs. Iverson, Miss Suokko, Mrs. Meaux, Mrs. Williams GRADE(S): 7th

The sponsor of the organization desiring to take an extended trip will insure that the following requirements/stipulations are met and are presented to the principal in a timely manner:

DESTINATION OF TRIP: Knott's Soak City, Chula Vista, CA

Itinerary: Students will leave Carlton Oaks School at 9:15 a.m., arriving at Knott Soak City at approximately 10:00 a.m. They will leave Knott's Soak City at 4:00 p.m., arriving back at Carlton Oaks School at approximately 4:45 p.m.

Educational Objectives of the Trip: This is a reward field trip 7th grade student and an end of year activity.

Specific Dates: June 20, 2011 Mode of Travel: District bus

Number of Student Participants: Approx. 132 Cost Per Student: \$20.00

Insurance Coverage: District

Supervision: Teacher chaperones and Soak City employees as life guards

Number of Substitute Days Required: 0

Money will be Raised or Provided to Cover Costs by: Student Donations

Provision for Financial Hardship Cases: ASB

Dr. Stephanie Pierce
Principal Approval

September 13, 2010
Date

Director II, Educational Services

Board Approval Date

Consent Item E.4.2. Certification of Competence in Evaluation and Instructional Methodologies

Prepared by Minnie Malin
November 2, 2010

BACKGROUND:

Board Policy 4315.1, "Certification of Competence in Evaluation and Instructional Methodologies," requires an annual certification of District administration whose duties include evaluation of certificated personnel. District procedures to determine competence include:

1. Completion of requirements for State administrative services certification at an accredited university;
2. Observation guided by criteria supporting quality instructional and evaluation practices;
3. Training by the Assistant Superintendent, Human Resources in District evaluation documents and procedures;
4. Coaching of new Vice Principals by site Principals; and
5. Training in approved practices for employee documentation.

Administrators receive on-going training in coaching, and direct supervision leading to evaluation and effective instructional methodologies to support their knowledge and expertise in utilizing evaluation of certificated staff as a tool for improving instruction for all students.

In accordance with this policy, and subsequent to the above procedures, the Superintendent deems the following administrators competent in instructional methodologies and in the evaluation of certificated personnel for the 2010-11 school year:

Kristin Baranski
Debbie Brenner
Marcia Ginn-May
Terry Heck
Ted Hooks
Andrew Johnston

Kristie Joiner
Robert Kull
Jerelyn Lindsay
Minnie Malin
Suzanne Martin
Lisa McColl
Hope Michel

Stephanie Pierce
Dan Prouty
Patrick Shaw
Debra Simpson
Stephanie Southcott
Matt Thompson

RECOMMENDATION:

All administrators responsible for teacher evaluations have met criteria for certification. It is recommended that the Board approve certification of designated administrators as competent in instructional methodologies and in the evaluation of certificated personnel. Continuing staff development activities will be provided to maintain and improve evaluation and coaching skills for administrator supervisors of certificated classroom personnel.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students.

FISCAL IMPACT:

There is no fiscal impact to the general fund as a result of this item.

STUDENT ACHIEVEMENT IMPACT:

Evaluation of certificated personnel who observe teachers involved in instructional practice is critical to confirm administrator competence in evaluating the depth and value of the educational and instructional programs in classrooms for students. These skills support the administrator enhancing the academic performance of our students and resulting in positive personal development so schools can obtain the highest measures of student learning success.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.4.2.

Consent Item E.4.3.

Approval of Santee Collaborative Reinvestment Plan for the Use of LEA Medi-Cal Funds

Prepared by Minnie Malin
November 2, 2010

BACKGROUND:

The Santee Community Collaborative’s mission is to promote a healthier, more proactive community that builds resilient children and families.

The Santee School District participates in the LEA Medi-Cal Program. School districts participating in the program are required to annually approve a budget for the reinvestment of the funds received through the billing and reimbursement process. The law also requires that the local community collaborative develop and recommend a budget to the governing board for consideration. Attached is a progress report of the Santee Collaborative Accomplishment for 2009-10.

On September 22, 2010, the Santee Community Collaborative approved the attached budget. The majority of the proposed budget will fund the Collaborative Coordinator.

RECOMMENDATION:

Administration recommends that the Board of Education approve the LEA Medi-Cal Reinvestment Plan for the 2010-11 school year. During 2010-11, the Collaborative expects to receive about \$85,000. All funds not proposed for expenditure in this budget will be saved to fund the coordinator’s position in 2011-12.

This recommendation supports the following District goal:

- Develop social emotional and health services to foster student character and well-being.

FISCAL IMPACT:

The attached Santee Community Collaborative Reinvestment Plan outlines how LEA Medi-Cal funding will be expended for the 2010-11 school year.

STUDENT ACHIEVEMENT:

Support services may provide a greater potential for student success.

Motion:		Second:		Vote:		Agenda Item E.4.3.
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Santee Collaborative Progress Report July 2009 - June 2010

Goal Area: Community Education

- Provided training for parents in Santee dealing with Autism, College Preparedness, and Discipline.
- Supported additional community education events with City of Santee, Santee Public Library, and Santee Solutions.
- Helped more than 200 Santee District families' access resources to improve the quality of life for students and parents.
- Provided training at Chet F. Harritt - Camp CLUE - on improving school/classroom climate, understanding different cultures, and supporting mental health concerns.
- Co-sponsored 40 Developmental Assets training held in Santee for teachers and community members.
- CSF Parenting class held at Hill Creek School – 8 sessions.
- Funded dinners for Incredible Families parenting sessions to support families in CW System.
- Provide Collaborative training on food stamps, food bank, Children's Report Card, domestic violence, 40 Developmental Assets, and Camp CLUE to members and community organizations serving 20-30 people.

Goal Area: Healthy Community

- Asthma Task Force developed an action plan creating a model school program and provided training for all Santee health clerks on working with asthma action plans to support asthmatic students.
- Co-sponsored a depression screening for adults at Santee Library with HHSA holding a second event in May 2010. Santee School district examined suicide ideation protocols and sent staff to crisis prevention training.
- Participated in East Region discussions guiding the mental health vision and funding for Prevention and Early Intervention contracts from the county.
- Developed additional services and MOU's for Santee School District with San Diego Youth Services, Home Start, CHAT on campus, and Santee Teen Center for additional services on campuses.
- Participated in Homeless Work Group and Homeless Family Count.

Goal Area: Enhancing Youth Leadership and Reducing Racism

- Held Camp CLUE at Chet F. Harritt School to increase human relations understanding and positive climate on school campuses.
- Provided Camp CLUE Train the Trainer for 40 collaborative partners to support Santee Schools' implementation of program during 2009-10.
- Santee Teen Center provided a mobile recreation programs to District schools' junior high students during lunchtime at various sites.
- Conducted focus groups with all 8th graders at Chet F. Harritt (120) on what they need to be successful in school from teachers, staff, parents, and community.

**Santee Collaborative Progress Report
July 2009 - June 2010 – Page 2**

Goal Area: Substance Abuse Prevention – Santee Solutions

- Held four town hall meetings regarding underage drinking at West Hills HS.
- Conducted community assessments of all offsite alcohol sales establishments.
- Established a youth advocacy group and provided training in preparation for Student Leadership Conference to be held Summer 2010.
- Participated in campaign to reduce drug paraphernalia sales in Santee.
- Advocated for a City ban on Marijuana Dispensaries in Santee.
- Supported City strengthening of the Social Host Ordinance.

Goal Area: Build Capacity to serve the mission

- Conducted Collaborative Survey of members to determine member interests.
- Re-evaluating leadership structure and priority areas with Coordinating Council.
- Began strategic planning and creating work plans for priority areas.
- Participate in regional groups.
- Used collaborative to support funding for the following projects:
 - Vista Hill Perinatal Care
 - CSF (Home Start)
 - Elementary Counseling Grant – Santee School District (SSD)
 - TUPE - SSD
 - PIP/Second Step -SSD
 - CAT/Diversion - SDYS
- Participated in the following regional projects:
 - East Region Collaborative Network to coordinate services region-wide.
 - Community Services for Families - guide services to support Santee families.
 - Multi System Work Group to coordinate child safety from a region-wide perspective.
 - Project PEACE as a grantee.
 - GOAL Profile group to develop interagency/cross system agreements.
 - Commission on Children, Youth and Families (CCYF).
 - Partnership Committee of the CCYF.
 - East County Marijuana Task Force to reduce youth access.
 - East County Family Justice Center to increase access to DV services.

Members of the Santee Collaborative include: residents, business community, City of Santee, schools, law enforcement, faith groups, community-based organizations, parents, and SD County organizations – HHSA, CWS, and Library.

**Santee Community Collaborative
Proposed
LEA Reinvestment
2010-11**

Income	Budget LEA Medi-cal
Projected LEA Medi-Cal	\$ 62,520.00
Total	\$ 62,520.00

Proposed Breakdown of Expenditures

Staffing Expenses	
Coordinator Salary (.4 FTE)	\$ 28,000.00
Coordinator Benefits	\$ 6,440.00
Secretary II	\$ 10,000.00
Social Worker	\$ -
Supplies	
Printing/Duplicating	\$ 600.00
Meeting Supplies/Food	\$ 500.00
Mileage	\$ 1,000.00
Postage	\$ 100.00
Office Supplies	\$ 150.00
Recognition, Outreach, Annual Meeting	\$ 500.00
Contracts	
Billing Contract *	\$ 5,000.00
Cell Phone for Coordinator	**
Promotional Materials Design	\$ 400.00
Website Maintenance	
Program Expenses	
Incredible Years	\$ 1,500.00
Parenting for District (flyers and child supervision)	\$ 3,000.00
Additional Programs for Collaborative	\$ 1,500.00
Subtotal	\$ 58,690.00
Indirect Cost (6.52% of dollars spent)	\$ 3,826.59
Total Estimate for 2010-11	\$ 62,516.59

* 5% of \$\$ earned in 2010-11

** Funded from other grant funding for 2010-11

DISCUSSION AND/OR ACTION ITEMS Item F.

The Board invites citizens to address the Board about any of the items listed under Discussion and/or Action. Citizens wishing to address the Board about a Discussion and/or Action item are requested to submit a Request to Speak card in advance.

Agenda Item F

Discussion and/or Action Item F.1.1. Adoption of Board Legislative Goals and Policy Statements for 2010-11

Prepared by Dr. Patrick Shaw
November 2, 2010

BACKGROUND:

This is the time of the year when the Board reviews their legislative goals in anticipation of the State Legislature beginning to develop legislation and bills that may impact education. Meetings will be scheduled to present Santee School District's Legislative Goals to our State Senator and State Assemblyman in early January as they begin consideration of legislative bills.

At the October 19, 2010 Board meeting, Board members reviewed recommended goals and provided direction to Administration for completion and return to the Board for adoption. Tonight, Administration presents for the Board's adoption, recommended legislative goals and policy statements that would positively impact instructional and fiscal solvency.

RECOMMENDATION:

It is recommended that the Board approve/adopt the Legislative Goals and Policy Statements. The Board's Legislative Goals and Policy Statements will be presented to state and federal legislative representatives for the upcoming legislative session.

FISCAL IMPACT:

There is no current fiscal impact of this item.

STUDENT ACHIEVEMENT IMPACT:

This is a legislative item.

Motion: _____ Second: _____ Vote: _____

Agenda Item F.1.1.

VISION

Santee School District will be a recognized leader in education, setting the standard in every endeavor.

MISSION

Santee School District supported by an involved community, an outstanding staff, and a shared vision, assures a quality education that supports students in achieving academic excellence and in developing life skills needed for success in a diverse and changing society.

GOALS

Educational Achievement

Assure the highest level of educational achievement for all students.

Facilities

Provide facilities that optimize the learning environment for all students.

Fiscal Accountability

Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

Staff Development

Establish a staff development program as the cornerstone of effective instructional programs and employee performance.

Student Well-Being

Develop social, emotional, and health service programs to foster student character and personal well-being.

PRIORITY LEGISLATIVE GOALS 2010-11

1. Seek legislation that would eliminate State deferrals to school districts.
2. Seek or support legislation to provide adequacy, stability, flexibility, and local control in State funding for K-12 education programs and operations.
3. Continue to provide instructional materials categorical flexibility beyond 2012-2013 for high achieving school districts, as defined by State accountability guidelines.
4. Seek or support legislation to amend the Open Enrollment Act, SB X5 4, excluding any school with an Academic Performance Index of 800 or above from the annual Open Enrollment Schools list.
5. Seek legislation enhancing the application of 21st Century Learning Skills embedded in the California common core standards into the curriculum frameworks and professional teaching standards.

SANTEE SCHOOL DISTRICT
LEGISLATIVE PUBLIC POLICY
2010-11

FULL FUNDING LEGISLATION

- A-1. Seek enactment of school finance legislation, which will provide full funding for at-risk intervention before and after school programs, including removing the cap for at-risk students served by summer school.

- A-2. Seek or support legislation to fully fund the purchase of standards based textbooks in all core areas and the purchase of consumable materials annually for the primary grade levels or grades K-2.

- A-3. Seek legislation to reform and fully fund the mandated cost requirements for school districts.

- A-4. Reinstate funding for classroom libraries.

ACADEMIC ACHIEVEMENT LEGISLATION

- A-5. Seek or support legislation to expand the current core textbook adoption cycle timeline.

- A-6. Seek legislation that assures 7-8 grade levels in K-8 schools are rated on the Academic Performance Index (API) and Adequate Yearly Progress (AYP) measures compared with other 7-8 schools.

- A-7. Support legislation that would require textbook publishers to provide instructional materials for combination or multi-grade classrooms in grades K-8 prior to State Board approval.

- A-8. Seek or support legislation providing block grant/categorical funds, thereby allowing local school districts to recognize and meet individual needs of all students rather than only those in special programs.

EQUAL FUNDING FOR K-8

- A-9. Seek enactment of school finance legislation, which will fund elementary districts' 7th and 8th grade ADA at the same level as for unified and secondary districts.

- A-10. Seek legislation that supports Level II developer fees for K-8 schools to mitigate the impact of facilities construction and modernization and equalize the funding streams for new school construction for elementary school districts with 7th and 8th grade students to be on the same playing field as high schools.

FULL FUNDING LEGISLATION (additional)

- B-1. Seek or support legislation providing full funding for the Class Size Reduction Act and the Class Size Reduction Facilities Act; and to seek or support legislation providing full funding for reduced class size at additional grade levels.
- B-2. Seek enactment of school finance legislation, which will:
 - a. Fully fund state's match for deferred maintenance.
 - b. Support legislation that fully funds all schools with at-risk students, who are AFDC or socially disadvantaged, to assist them in achievement at their highest academic level.
 - c. Support legislation that fully funds the Federal Individual With Disabilities Education Act (IDEA) and mandates those funds be allocated proportionately and directly to school districts.
- B-3. Support legislation that fully funds costs to school districts for mandated mental health services for children.
- B-4. Seek legislation to support the retention and full funding of the Proposition 98 school finance formula and other school finance proposals.
- B-5. Seek enactment of school finance legislation, which will provide full equalization aid to bring all school districts up to the statewide average base revenue limit.

OTHER FISCAL LEGISLATION

- B-6. Support legislation that would provide funding for school districts to extend the school year and instructional time.
- B-7. Support legislation restoring school facilities coverage under the California Environmental Quality Act (CEQA) to permit the use of the CEQA process to mitigate the impact of development on schools.
- B-8. Support legislation to sunset the assessment of penalties for unused district sites in Santee School District.
- B-9. Seek legislation to permit school districts to include all allowable federal and state salaries, such as child care programs, in the PERS calculation of costs to the district in order to increase the revenue limit.
- B-10. Support legislation that would lower the margin of approval for local parcel taxes for schools from two-thirds to 55 percent.
- B-11. Seek legislation that would require the Education Code guidelines for certificated and classified Reduction in Service (RIS) notices be suspended when the State implements mid-year budget cuts.
- B-12. Support legislation for declining enrollment school districts based on the highest enrollment during the last three years instead of the prior year.
- B-13. Support legislation that provides maximum flexibility and local control to outsource services when needed.

BACKGROUND:

At the October 19, 2010 meeting, administration presented information regarding the effect on schools from declining State revenue and a 38% drop in school allocations for 2010-11. As a result, schools have eliminated impact teachers, cut back on duplicating, and reduced purchases of curriculum support materials.

In response to that report, administration has analyzed other possible funding sources and identified amounts that could be provided to mitigate some of this adverse impact to schools. Three sources were identified:

- Additional Proposition 20 Lottery Funds: These funds must be used only for Instructional Materials and can be used for classroom duplicating.
- Federal Jobs Bills Funds: The District received \$1,030,071 in October and will receive a total of \$1,144,523 by September 2011. Although these funds cannot be used for supplies, school site salaries currently charged to the Unrestricted General Fund can be shifted to this funding source, thereby freeing up an equivalent amount of discretionary funds for school allocations. \$44,100 had been reserved for possible payment of courses required for Level II Special Education teachers to update their credential subject to negotiations with the Santee Teachers Association (STA). This amount is more than would be necessary for the 10 teachers at Level II with reduced costs for SDCOE provided classes if that were agreed to in negotiations.
- Special Disabilities Adjustment (SDA) Funds: The Governor recently signed Legislation to apportion SDA Funds for 2009-10 and 2010-11 which the District had not previously counted in the 2010-11 Adopted Budget due to uncertainty. This makes an additional \$613,267 in Special Education funding available. Current estimates indicate that with the maximized use of Federal ARRA IDEA funds, this would eliminate the 2010-11 Contribution from the Unrestricted General Fund entirely and provide an additional \$110,877 above that amount. This remaining amount could be used to provide schools with SDC students some relief for purchasing and duplicating classroom instructional materials, including those that have Special Ed Preschool.

Administration recommends the following additional budget allocations for 2010-11, based on enrollment figures from October 15, 2010, for schools to purchase and duplicate classroom instructional materials:

School	10-15-10 Reg Ed Enrollment	10-15-10 SDC Enrollment	Federal Offset		Addtl Prop 20 Lottery		Spec Ed SDA	
			Per Studnt	Total	Per Studnt	Total	Per Studnt	Total
Pepper Drive	702	9	3.00	2,106	2.00	1,404	50.00	450
Carlton Hills	496	18	3.00	1,488	2.00	992	50.00	900
Sycamore Canyon	327	33	3.00	981	2.00	654	50.00	1,650
Prospect Ave	493	0	3.00	1,479	2.00	986	50.00	0
Cajon Park	987	63	3.00	2,961	2.00	1,974	50.00	3,150
Chet F Harritt	570	10	3.00	1,710	2.00	1,140	50.00	500
Carlton Oaks	835	55	3.00	2,505	2.00	1,670	50.00	2,750
Rio Seco	907	38	3.00	2,721	2.00	1,814	50.00	1,900
Hill Creek	764	19	3.00	2,292	2.00	1,528	50.00	950
Total	6,081	245	3.00	18,243	2.00	12,162	50.00	12,250
Available				44,100		24,500		110,877
Remaining				25,857		12,338		98,627

The remaining funds from each of these funding sources are planned for use as follows:

- Federal Offset:
 - Subject to negotiations with STA, consider for payment of courses necessary for Level II Special Education teachers needing additional authorizations for their credential
 - Provide additional relief to the Unrestricted General Fund for 2011-12
- Prop 20 Lottery:
 - Centralized purchase of library books and other instructional materials
- SDA Funds:
 - Retain to help mitigate possible effect of vetoed funding and suspension of mandate for County Mental Health services for Special Education students

RECOMMENDATION:

It is recommended that the Board of Education approve additional allocations for school site budgets totaling \$42,655 to use for purchase and duplicating of classroom instructional materials.

This recommendation supports the following District goal:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

This fiscal impact is \$42,655 in additional allocations for school sites.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item F.2.1.
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Discussion and/or Action Item F.2.2.
Prepared by Karl Christensen
November 2, 2010

Authorization to Disseminate a Request for
Proposal (RFP) For Commercial Development
and Execution of a Ground Lease for the
Santee School Property

BACKGROUND:

On May 20, 2003, the Board of Education took action to close Santee School in response to a fiscal crisis and severe declining enrollment at the school. On December 2, 2003, a 7-11 Property Advisory Committee presented a report to the Board recommending that the Santee School Site be declared as surplus. The Board adopted a resolution declaring the property as surplus on August 17, 2004 and staff began the process of selling the land. Numerous sales efforts took place over the next several years but to no avail.

In July 2008, the District disseminated an RFQ (Request for Qualifications) to prospective developers for the purposes of eventually executing a Ground Lease Agreement for the Santee School property. On August 20, 2008, the District entered into an Exclusive Negotiation Agreement with Haagen Company, LLC to proceed with due diligence efforts for building a commercial development on the Santee School Site property. The Agreement specified a period of up to 180 days to consummate the transaction. An extension of 180 days was granted on February 17, 2009 and another one was granted on September 1, 2009 for 12 months. Consequently, the current agreement expired at the end of August 2010.

The District also pursued a waiver from the State Board of Education (SBE) relating to Education Code sections 17455 – 17475. These code sections govern the process for selling or leasing surplus school district property. A waiver of these sections would be needed in order to allow any process other than strict competitive bidding with selection of the highest responsive bidder.

On March 11, 2010, the State Board of Education approved a waiver of these Ed Code sections with the following stipulations:

- Period of request: March 1, 2010 through March 30, 2012
- Not required to select the highest bidder
- The proposal that the Board determines is most desirable shall be selected within 30 to 60 days of the public meeting where the proposals are received and the reasons for that determination shall be identified in public session and included in the minutes of that meeting

Administration has worked with legal counsel to construct a Request for Proposal that calls for a financial proposal that can be evaluated in conjunction with other criteria for selection of a Developer in order to comply with the requirements of the waiver. This financial proposal will be in the form of three (3) submitted Pro-Forma Statements outlining minimum (guaranteed), mid-range, and high potentials for income, outgo, and

revenue sharing between the parties. Developer responses must also include a description of the methodology used to determine formulas for revenue sharing. Upon selection, a Pre-Lease Agreement would be executed that outlines the roles and responsibilities of each party prior to execution of an eventual Ground Lease.

The tentative schedule for the process is as follows:

Board Initiation of RFP Process	November 2, 2010
Public Dissemination of RFP	November 10, 2010
Pre-Submittal Meeting and Site Tour:	December 2, 2010 @ 1:00 p.m.
Deadline to Submit Questions:	December 9, 2010 @ 4:30 p.m.
Submittals Due:	December 16, 2010 @ 4:30 p.m.
Interviews:	To be determined
Developer Selection by Governing Board and Execution of Pre-Lease Agreement:	January 18, 2011

RECOMMENDATION:

It is recommended that the Board of Education authorize administration to publicize and distribute a Request for Proposal for commercial development and eventual execution of a Ground Lease for the Santee School Property.

This recommendation supports the following District goal:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

The fiscal impact is unknown at this time

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item F.2.2.
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SANTEE SCHOOL DISTRICT

REQUEST FOR PROPOSAL

REDEVELOPMENT OF 10335 MISSION GORGE ROAD
(Commonly known as the “Santee School Property”)

DRAFT

EXECUTIVE SUMMARY

Potential Development Opportunity:	Redevelopment of former elementary school site with significant frontage on major commercial corridor.
Location:	10335 Mission Gorge Road (Assessor's Parcel Numbers 384-091-01, 384-091-13 & 384-091-14)
Property Size:	13.21 acres
Zoning:	General Commercial and Open Space/Park
Property Disposition:	Long-Term Ground Lease
Process:	<ul style="list-style-type: none">▪ Submittal of Statement of Qualifications and Financial Proposal▪ Evaluation of Submittals▪ Follow-up Interviews, if applicable▪ Selection of Developer▪ Execution of Pre-Lease Agreement▪ Collaborative Development and Execution of Ground Lease Agreement
Timeline	See section VII - Schedule

Santee School District

Board Members

Dustin Burns, President
Barbara Ryan, Vice President
Allen Carlisle, Clerk
Dan Bartholomew, Member
Diane El-Hajj, Member

Superintendent Dr. Patrick Shaw

Telephone: (619) 258-2320
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For further information

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EXHIBITS

- Exhibit 1: Site Map
- Exhibit 2: Downtown Santee Map
- Exhibit 3: Demographic and Market Summary
- Exhibit 4: General Commercial Zone Requirements
- Exhibit 5: Parking Requirements
- Exhibit 6: Pre-Lease Agreement

ADDENDUMS

The following background documents are available for review at Santee School District offices should respondents at the qualification phase want additional background on the Site. Copies of these documents will be provided to developers/users during the qualifications phase, if requested.

- Addendum A: Santee Community Plan
- Addendum B: Santee Redevelopment Plan

I. THE OPPORTUNITY

It is the intention of the Santee School District ("District") to redevelop the Santee School Site ("Site") located on Santee's principal commercial corridor. The site is owned by the District and is located on the south side of Mission Gorge Road east of Cottonwood Avenue (See Site Map in Exhibit 1).

This Request for Proposal ("RFP") seeks potential developers ("Developer") to submit qualifications and a financial proposal for the redevelopment of the Site ("Project") consistent with the requirements of the General Plan of the City of Santee and the General Commercial Zone and Park/Open Space Zone of the City of Santee Zoning Ordinance (See Vicinity Map in Exhibit 2). The ideal use is retail. A limited amount of dining and other uses supportive of retail are welcome.

The Site is within the boundaries of the City of Santee Redevelopment Project Area. Respondents are encouraged to confer with the Santee Community Development Commission regarding any unique requirements and/or the potential for assistance associated with the Site's presence within the Redevelopment Project Area.

The District seeks to negotiate a ground lease of the property to the Developer with terms based on proposed use by the Developer.

II. THE SITE

LOCATION

The Site is located at **10335 Mission Gorge Road** (south side of Mission Gorge Road east of Cottonwood Avenue) in Santee, California. The Site encompasses Assessor's Parcel Numbers 384-091-01, 384-091-13 & 384-091-14.

SIZE

Lot Area:	13.21 acres
Lot width:	1,254 feet
Lot Depth:	445 feet (increasing to 652 feet at Parcel 13)

TRAFFIC

Mission Gorge Road	38,100 ADT (2008)
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REGIONAL ACCESS

At the crossroads of State Route 52 and State Route 125, Santee sits just 20-25 minutes from downtown San Diego, La Jolla, and Sorrento Valley. Currently, the City enjoys convenient access to I-8 via SR- 67 and SR-125, and regional freeway access to I-15, I-805, and the Golden Triangle/La Jolla area via SR-52. **With the completion of an extension of SR-52 to SR-67 by March/April 2011, Santee will become the new "hub" of East County**, linking the "East County" region to the Golden Triangle/La Jolla, Sorrento Valley, North County, and South Bay.

FRONTAGE AND SITE ACCESS

The Site occupies 1,254 linear feet along Mission Gorge Road. It is anticipated that a single signalized intersection at Edgemoor Drive will be the main point of access to the Site. A second

access point limited to “right in” and “right out” turning movements may also be permitted on Mission Gorge Road.

The Site occupies 362 linear feet along Cottonwood Avenue. It is anticipated that a single vehicular access point may be permitted on Cottonwood Avenue.

Finally, the Site occupies approximately 130 linear feet along Railroad Avenue to the south.

PRESENT USE

All former school structures have been cleared from the Site. Baseball fields on the western portion of the Site remain in use by Pioneer National Little League. The District is actively working to relocate the Little League use to an alternate location.

ZONING

A portion of the Site totaling 8.15 acres in size is zoned General Commercial. The remainder of the Site, generally located south of Mission Gorge Road along Cottonwood Avenue, totals 5.03 acres and is zoned Park/Open Space. The District is pursuing approval from the City of Santee for a land use plan amendment and rezoning of the portion of the Site currently zoned for Park/Open Space to General Commercial. A prerequisite of the proposed rezoning is relocation of the Little League fields by the District.

KNOWN RESTRICTIONS

The Site is near the Gillespie Field airport, within the Airport’s Zone Boundaries (“Airport Boundaries”), and subject to the Adopted Gillespie Field Airport Land Use Compatibility Plan (“ALUCP”). On January 25, 2010, the City of Santee formally requested a shift of Safety Zone 2 (“Safety Zone”) to exclude the Site. The Airport Land Use Commission (“ALUC”) adopted the ALUCP with a modification to the boundary, however, the modification was measured from a different map point than expected resulting in division of the Site into two Safety Zones. A request for correction was submitted on April 21, 2010 but action on this is not expected until the first quarter of 2011. If the correction is not made, or until such time as it is, future development on the Site is subject to a determination of consistency by the ALUC. In the event the ALUC makes a determination of inconsistency, adoption of certain findings and a 2/3 vote (4 of 5 members) of the City Council would be required to override the determination of the ALUC.

III. BACKGROUND AND COMMUNITY CONTEXT

DEMOGRAPHICS

A summary of demographic, market, and other community information is attached as Exhibit 3.

HISTORY OF SITE

The land on which the original school was constructed was donated by George A. Cowles, founder of Cowlestown, who had purchased part of a Spanish land grant belonging to the Estudillo family. Known as the Cowles School when it opened in May, 1891, the school was renamed Santee School in 1893 to correspond with a change in the village name. The school served a large surrounding district including portions of the communities of Lakeside, Linda Vista, Stowe, Grantville, and El Cajon. The original two-room school building was replaced in 1935 and subsequently expanded to include twenty-four classrooms serving over 700 students. The Santee

School was the center of civic identity and pride for many decades. However, as the community grew and the vicinity of the school site became progressively more commercial and industrial in character, it was determined that the site was no longer ideal for school use. The school was closed in 2002 and the structures were removed in 2004 to make way for new uses.

RECENT DEVELOPMENTS IN DOWNTOWN SANTEE

Over the past five years, the City of Santee has celebrated a number of accomplishments that promote the economic vitality of the community and development potential of the Site.

- Santee Trolley Square Shopping Center: This 453,000-square-foot shopping center opened in Fall 2002, anchored by Target, with Barnes and Noble, TJ Maxx, Old Navy, Bed Bath & Beyond, Staples, Petsmart, Pier 1 and many other retailers and dining establishments. Trolley Square has created 1,300 jobs, and by 2008, this center generated over \$2 million in annual tax revenue.
- RiverView Office Park: One of the community's most significant developments is RiverView at Santee - a 104-acre mixed-use campus that has been master planned for 1.9 million SF of technology, R&D and professional office uses. This "transit-oriented development" is located along the south bank of the San Diego River, and wraps around the Santee Trolley Square shopping center with frontage on Cuyamaca Street, Mission Gorge Road, and Magnolia Avenue. The project consists of three major components: (1) a cinema complex; (2) professional, technical/business offices, along with retail and restaurant uses; and (3) 200 - 300 multi-family residential units.

In late April 2003, The Hartford Insurance Company relocated from their Mission Valley offices (workforce of 485, with the future potential of 585) to new 77,000-square-foot regional offices adjacent to Santee Trolley Square as the first tenant of the RiverView corporate office park.

- Gateway I & II Commercial Centers at north of Mission Gorge Road between Magnolia Avenue and First Street offer 5,623 and 7,562 square feet of retail/office/professional space.
- The Marketplace at Santee by Sudberry Properties has replaced an older strip center with a 71,530- square-foot retail center anchored by Henry's Market on Mission Gorge Road east of Carlton Hills Boulevard.
- Walgreens has opened two stores on Mission Gorge Road, one near Carlton Hills Boulevard and the other near Magnolia Avenue.
- Sonic Burger has opened on Mission Gorge Road, near Railroad Avenue.
- Sky Ranch by Lennar Homes is a 357-unit hilltop residential community located on 377 acres on the east side of SR-67. With 132 units permitted and the remainder in progress, Sky Ranch will contribute significantly to the demographic evolution ongoing in Santee – expanding the supply of executive-style homes within the City and offering units ranging in size from 2,418 to 4,908 square feet on lots up to 20,000 square feet. The Northstar community offers 148 condominium units ranging in size from 1,275 square feet to 1,500 square feet.
- Infrastructure: The development activities outlined above have included significant assistance toward public improvements and infrastructure within the Project Area. Furthermore, the Santee Community Development Commission annually expends \$800,000 to \$1,000,000 in support of public improvements and infrastructure. Major street improvements have been made to the Mission Gorge corridor, including street widening, traffic signalization, sidewalks,

and landscaped street medians between Town Center Parkway and Carlton Hills Boulevard. The intersections at Mission Gorge and Cuyamaca, and Mission Gorge and Town Center Parkway were fully upgraded and improved to support the Trolley Square and Lowes Center developments. On the eastern portion of the Project Area, the Commission provided landscaping and street improvements to Woodside Avenue along the SR-67 freeway corridor.

Two major infrastructure projects that are having a great impact on the downtown Santee are the Forester Creek Channelization Project, the largest public improvement project in the City's history, and the final segment of State Route 52 between State Route 125 and State Route 67, which is being constructed by Caltrans and is expected to be open in early 2011.

- Public Facilities, Including Recreational Amenities A Town Center Community Park, completed in October 2010, is situated on 55 acres on the north bank of the San Diego River, just east of Cuyamaca Street and Rio Seco School, and represents a major recreational amenity for the Santee community. The first phase, completed in mid-2003, was an Aquatics Center and YMCA facility. The project provides a 15-acre sports complex that includes a four-field baseball/softball complex with soccer field overlays, and a food and beverage concession facility, an amphitheater, picnic areas and playgrounds, access streets, parking lots, and other support infrastructure.
- Canopy Park and Stoney Creek at Riverwalk by Standard Pacific Homes are neighborhoods of 147 and 71 residential units, respectively, under construction north of the Town Center Community Park & Aquatics Center Projects.
- Morningside by D.R. Horton is located immediately west of the Santee School Site on Cottonwood Avenue between Buena Vista Avenue and Mission Gorge Road. This residential community offers 138 attached condominiums/townhomes.
- Morning View, by McMillin, located on Woodside Avenue at the easternmost end, is a residential development of 46 detached single-family homes on lots ranging in size from 6,000 square feet (13 lots) to 10,000 square feet (33 lots). This development is currently under construction.

FUTURE DEVELOPMENTS ANTICIPATED

The City of Santee continues to enjoy interest from commercial, industrial, and residential investors. The following developments in close proximity to the Santee School Site are significant due to their character or scale and are currently advancing through the permitting process.

- Fanita Ranch encompasses 2,600 acres in the northern area of Santee and represents a monumental step in the City's residential development. The development will produce 1,380 homes in four villages over the next seven to ten years. They will all be executive-style homes on lots of 6,000 – 20,000+ square feet. A fire station and other public community facilities will complement the development.

IV. CITY OF SANTEE OBJECTIVES

It is the intention of the District to redevelop the Site consistent with the City of Santee General Plan, applicable zoning, and the goals of the City of Santee Redevelopment Plan. The preferred

use is retail. The Developer will be responsible for obtaining all required approvals for the Project based upon the proposed scope of work.

The City of Santee General Plan promotes commercial development along Mission Gorge Road that complements the uses and architecture of the nearby Santee Trolley Square development and the Riverview at Santee office park.

With respect to urban design, the Santee General Plan calls for comprehensively planned development incorporating articulated structural facades, coordinated signage, and ample landscaping, including a street-front landscape buffer averaging 30 feet in depth. Mediterranean architecture (including Mission and Spanish styles) is prescribed. Recommended materials include stucco, rough sawn wood for trim and accents, tile roofs, slump stone block, glazed tile accents, and tile paving. Special features may include fountains and covered arches. The design of the Site should encourage active uses of outdoor spaces and pedestrian linkages to Mission Gorge Road. Utilities shall be undergrounded.

The intersection of Mission Gorge Road and Cottonwood Avenue is designated for special design treatment. Modifications to this intersection should be coordinated with the City of Santee's Capital Improvement Program, which anticipates construction of a raised, landscaped median in Mission Gorge Road adjacent to the Site. Points of vehicular access to the site should also be planned with consideration for median improvements.

The General Commercial Zone of the Santee Zoning Ordinance is intended to accommodate commercial activities and services of a more intensive nature. The General Commercial Zone is applied primarily along major transportation routes and accommodates the location of major shopping facilities, service-oriented uses, and financial and corporate headquarters which are designed to serve the City or the region as a whole.

V. PRE-DEVELOPMENT RELATIONSHIP

The pre-development period is the time starting when staff identifies a Developer and ending when the School Board approves a Ground Lease Agreement with the Developer. This period shall be governed by an executed Pre-Lease Agreement, the form of which is included as Exhibit 6 and is subject to modification by mutual consent of both parties. Steps to be taken in this time frame, with each step contingent upon the successful outcome of the prior step, include:

- Developer due diligence, environmental analysis, economic feasibility analysis, and preliminary design work
- Board approval of final designs based upon collaboration with the City of Santee
- Development and Execution of Ground Lease Agreement between the District and Developer, and
- Attainment of entitlements by the Developer.

VI. SELECTION PROCESS, CRITERIA AND SUBMITTALS

DEVELOPER SELECTION PROCESS

District will conduct the selection process for identifying a Developer meeting the Evaluation Criteria listed below for the Site. The District is the sole and final decision-maker regarding this selection, and it reserves the right to reject any or all submittals, business terms, or terminate negotiations at any time.

A "Pre-Submittal Meeting" and tour of the Site will be held at 1:00 p.m., on Thursday, December 2, 2010 at 10335 Mission Gorge Road, Santee, CA 92071. Any questions may be addressed to District staff at this meeting. Questions answered at this meeting will also be answered in writing and shared with other potential respondents. For those applicants that are not able to attend the Pre-Submittal Meeting, questions regarding this RFP should be submitted in writing, addressed to the Attention Of: Karl Christensen, Assistant Superintendent, Santee School District, 9625 Cuyamaca Street, Santee, CA 92071 and received by 4:30 p.m., on Thursday, December 9, 2010.

Initially, all interested parties will submit qualifications and a financial analysis to include Pro-Forma statements outlining projected income, outgo, and net revenue sharing between the parties for minimum, mid-range, and high potentials in response to this Request for Proposal. Written submittals delivered by the deadline indicated will be reviewed and evaluated based on the Evaluation Criteria outlined below.

Subsequently, members of the District's selection panel and/or consultants retained by the District will evaluate the submittals and interview short listed Developers. At their discretion, the District may contact references and industry sources, investigate previous projects and current commitments, interview some or all of the Developer's team members, and take any other information into account in their evaluation of the responses. The District reserves the right to request clarification or additional information from respondents and to request that respondents make presentations to the Board, community groups, or others.

Finally, it is expected that one Developer will be selected for exclusive negotiations leading to an agreement with the District.

EVALUATION CRITERIA

Emphasis will be placed on the directly relevant qualifications and proven ability to deliver on the submitted financial proposal. Submittals will be evaluated based upon the following criteria:

1. Experience of the Developer and the Developer's team in the development of projects of comparable scale, quality, and type.
2. Establishment of clear lines of responsibility within the team upon which the District can rely during negotiations and implementation of the Project.
3. Understanding of the regulatory approval process, as reflected in the Developer's advisors and consultant team, business terms, and conceptual development schedule.
4. Proven track record of working with Cities and local jurisdictions to obtain necessary zoning changes and permits.
5. Proven track record of completed commercial developments with public agency partners resulting in adequate annual revenue streams.

4. Ability to finance development projects as demonstrated by prior completed projects, company financial statements, and references.
5. Strong, well-established relationships with the types of retail tenants desired by the District and the City of Santee which can be drawn upon to create a high-quality tenant mix in a defined time frame.
6. Sound financial proposal outlining the methodology for determining and sharing monthly or annual revenue streams and including Pro-Forma Statements summarizing projected income, outgo, and net revenue sharing between the parties for minimum, mid-range, and high potentials for the Project. Developer must provide guarantee to District of at least the Lease Payments contained in the minimum Pro-Forma statement.
6. Other factors as appropriate.
7. Developer's acceptance of RFP terms, completeness of submissions, and compliance with the submission requirements of the RFP.

SUBMITTAL REQUIREMENTS

The District is seeking a Developer with extensive experience in complex commercial developments, including development of high-quality projects with public sector partners or as a component of a public project, along with experience working with the community to identify the appropriate type of development for a site. The selected firm must demonstrate that it is well capitalized with strong conventional lender relationships. Experience in seeking and obtaining other project financing sources is valuable. Firms are urged to visit the Site to familiarize themselves with existing conditions in the course of preparing a submittal.

Lengthy responses are not expected. Short, concise yet comprehensive proposals preferred. Electronic submittals will not be accepted. Interested and qualified firms ("Respondent") should provide eight copies of a submittal ("Submittal") which includes the following:

A. Summary

A brief synopsis which clearly and concisely summarizes the Respondent team's key qualifications and experience should be submitted. The summary should also identify the person who will serve as the principal point of contact with the District and be authorized to make representations on behalf of the entity.

B. Description of Project Team

Detailed information on the proposed team, including membership of the board of directors, senior management, corporate history, corporate mission statement, and corporate organizational structure is requested. Similar information for any development partner or 3rd party associate that is proposed to be part of the project, with a narrative which describes the specific role of each team member is also required.

A primary desired quality of a Developer includes the commitment of an experienced and professional senior management team throughout the life of the project. Resumes for key personnel and a project team organization chart should also be included.

C. Vision Statement

The Vision Statement should outline the Respondent's approach to developing the Santee School Site. The purpose of the Vision Statement is to define the development approach consistent with the community's vision for the development of the Santee School Site.

D. Statement of Qualifications and Interest

Explain the background of the firm and its principals regarding similarly scaled public-private partnerships. Describe the type and location of projects (including photographs), scope of involvement, current status, project management responsibilities, dollar value of the development, financing sources, and extent of public/private partnerships or agreements. Experience with California cities in particular should be noted. Projects should either be complete or underway to the point that they can be viewed and independently evaluated. Please limit your description of experience to your most recent 3-4 projects that are most relevant to this development.

State the reasons for the firm's interest in development of the Santee School Site.

E. Financial Proposal

Respondent must clearly explain the proposed methodology for determining the amount and distribution of payments to the District over the life of the anticipated Ground Lease. Submittal must include Pro-Forma Statements summarizing projected income, outgo, and net revenue sharing between the parties for minimum, mid-range, and high potentials for the Project with a declaration that District is guaranteed at least the amount of Lease Payments specified in the minimum Pro-Forma statement.

F. Terms of Ground Lease

Respondent must clearly define the terms expected to be included in the anticipated Ground Lease. Terms must include, but are not limited to:

- Minimum amount of monthly or annual revenue payments District can expect as more clearly defined in the Financial Proposal
- Number, or range, of years for Ground Lease not to exceed 99
- Provision indemnifying the District from any and all claims, expense, and liability arising from, or in connection with, the Site upon execution of the Ground Lease
- Provision requiring Developer to safely remove, dispose of, and cleanup any hazardous substances on the Site prior to Site reverting back to the District at the end of the Ground Lease
- Expected execution date of Ground Lease, which must be on or before March 29, 2012. In the event that Respondent does not expect the permitting and agency approval process or procurement of sufficient Lessees to be completed by March 29, 2012, Respondent may include a termination clause in the Ground Lease for that specific cause with no financial obligation to District.

G. Expected Timeline

Respondent must outline the expected timeline of pertinent events to take place between, and including, selection of the Developer, Execution of Pre-Lease Agreement, Execution of Ground Lease, First Lease Payment to District, Commencement of Construction, Completion of Construction, and Opening to Public.

H. References

Provide complete contact information for at least three clients or partners (public sector preferred) with whom the Respondent has successfully completed similar projects within the past five years.

I. Financial Qualifications

Provide clear evidence of financial resources to develop the property, as indicated by a description of the company's relationships with investors and lending institutions and past project performance for 2-3 projects of comparable size and complexity. Specific information on typical sources of construction financing, long term financing, and other working capital are desired. Respondent must also include financial statements (audited statements preferred) for the most recent annual period.

J. Items Not to be Included in Submittal

The RFP is intended to identify a Developer who is able to work with the District, community, and City to develop a plan for the Santee School Site. Development ideas and conceptual designs are not requested at this time and should not be submitted.

K. General Comments

Comment on any aspect of the RFP, pre-development relationship, or project as proposed at this point.

L. Insurance Coverage

Each Respondent must provide evidence of the ability of the Respondent to provide the insurance coverage outlined below, either by means of an existing policy or by virtue of a project specific endorsement.

- General and Contractual General Liability: \$1,000,000 with maximum \$10,000 deductible or maximum self-insured retention of \$100,000.
- Automobile Liability: \$1,000,000 with maximum \$2,500 deductible or maximum self-insured retention of \$10,000.
- Workers Compensation: statutory limit
- Professional Liability: \$1,000,000 with maximum \$100,000 deductible or maximum Self-insured Retention of \$100,000
- Employer's Liability: \$500,000 – each accident \$500,000 – disease – policy limit \$500,000 – disease – each employee
- Deductibles may be allowed, provided the insurer is required to pay claims from first dollar at 100% of value without a requirement that insured party pay its deductible prior to that time.

M. Bonding Capabilities

Each Respondent must provide evidence, including at a minimum the certificate or attestation of a surety acceptable to the District in its discretion, of the ability to provide 100% payment and performance bonding coverage for a minimum of \$10,000,000 for a single project; however, the selected developer will be required to provide performance bonds in the full amount of the estimated project construction cost, even if such amount exceeds \$10,000,000.

N. Claims and Suits

The District will evaluate each Respondent's litigation/claims history. Specific circumstances, rather than the existence of a history of litigation/claims, will be considered. In addition to information discovered by the District pursuant to independent sources and investigations, each Respondent must answer to the following questions (which questions apply individually to all members of a joint venture Respondent):

- 1) Has the Respondent ever failed to complete a development project once started and such failure resulted in the breach of one or more contracts? If yes, list each such occasion and include a narrative explanation for why the work was not completed.
- 2) With respect to projects completed and operated by the Respondent or any affiliate of Respondent, has any such project ever failed resulting in foreclosure, deed in lieu of foreclosure, or other settlement or assignment for the benefit of creditors?
- 3) Has the Respondent ever been the subject of voluntary or involuntary bankruptcy or insolvency proceedings?
- 4) Has the Respondent ever been the subject of any federal, state, or local enforcement action or administrative proceeding involving a project developed, constructed, or managed by Respondent?
- 5) List all claims litigation, proceedings (including arbitrations), judgments or settlements in excess of \$250,000 involving Respondent or its affiliates with respect to the development, construction or operation of any project within the last five (5) years. For each incident, list the issue in litigation or dispute, the case name, case number, and ruling or result if completed.

O. Disqualification

The District may, in its discretion, disqualify any Respondent:

- 1) with whom the District has had an unfavorable experience (e.g. poor, defective or otherwise unsatisfactory performance on a project, litigation, breach of contract),
- 2) if any of the information submitted by such Respondent in response to this RFP is determined to be inaccurate or misleading,
- 3) who submits a response that is incomplete, unclear, or contains insufficient information to evaluate and compare expected financial results and other significant terms of the Ground Lease
- 4) if there is ex-parte contact with the District Board or its consultants about the Project during the advertisement and selection process, except that the office of Mr. Karl Christensen, may be contacted as described herein, and/or
- 5) for any other cause, which, in the District's judgment and sole discretion, is sufficient to justify disqualification of Respondent or its submittal.

P. General Conditions

The District reserves the right to modify or cancel the selection process or schedule at any time. Additionally, the District may seek clarification or additional information from Respondents, including but not limited to evidence of their financial status, as it deems necessary to the evaluation of the response.

This RFP does not commit the District to sign an agreement, award a contract, or to pay any costs incurred in the preparation of a response to this RFP. District Board approval will be required.

Unless specifically exempted, documents and correspondence between the District and Respondent should be considered public information subject to disclosure upon request.

The District makes no representations about the conditions of the site, including buildings, utilities, soils, or other surface or subsurface conditions. Respondent shall make its own conclusions concerning such conditions.

SUBMITTAL DEADLINE

Eight numbered sets of Submittal must be delivered to the District by Thursday, December 16, 2010 no later than 4:30 p.m. addressed to the attention of Karl Christensen, Assistant Superintendent, Santee School District, 9625 Cuyamaca Street, Santee, CA 92071 and marked on the outside "Santee School Site RFP Response."

Submittals that are not received at the designated address on or before the specified deadline will not be accepted, unless the delivery deadline is waived by the District, at its sole discretion. Neither facsimile reproductions nor electronic transmissions of Submittals will be accepted.

ADDITIONAL INFORMATION

A "Pre-Submittal Meeting" and tour of the Site will be held at 1:00 p.m. on Thursday, December 2, 2010 at 10335 Mission Gorge Road. The District staff will try to address all questions at this meeting.

Any additional questions regarding this RFP should be addressed to the attention of Karl Christensen, Assistant Superintendent, Santee School District, 9625 Cuyamaca Street, Santee, CA 92071 and submitted in writing and received by 4:30 p.m. on Thursday, December 9, 2010. Such written questions, including those addressed at the Pre-Submittal Meeting, will be responded to in writing with copies to all potential respondents.

WAIVER

All decisions regarding the determination of qualified Respondents will be made at open public meetings and all interested parties are invited to attend such meetings. The District reserves the right to solicit from available sources relevant information concerning a Respondent's past performance (including past performance with the District), and may consider such information in its decision to qualify Respondents. The District reserves the right to waive any informality in the submittals submitted, to reject any and all submittals submitted, or to re-advertise for submittals.

The District declares that all or portions of the documents and work papers submitted pursuant to this RFP shall be subject to re-use by the District and will not be returned. Only those

Respondents submitting submittals which meet the requirements herein specified will be considered for the services contemplated herein, regardless of past contact with the District or other agencies, departments, or staff personnel.

Please be aware that all documents submitted to the District as a part of or in connection with this RFP will constitute public records regardless of any person's claim that proprietary or trade secret information is contained therein.

By submitting a submittal, the Respondent thereby grants the District and its agents permission to copy and distribute any and all materials and documents contained in, comprising, or which are otherwise submitted to District with or in connection with the Respondent's submittal (the "Submittals"). Such permission specifically authorizes the District and its agents to make and distribute such copies of the Submittals or portions thereof as may be deemed necessary or appropriate by the District for its own internal purposes or for responding to requests for copies from any member of the public, regardless of whether the request is specifically characterized as a public records request.

After review of Submittals, the District, in its sole discretion, may invite one or more Respondents to participate in subsequent interrogatory processes or may choose to not proceed with redevelopment of the Site.

VII. SCHEDULE

Approximate schedule for Developer selection:

Board Initiation of RFP Process	November 2, 2010
Public dissemination of RFP	November 10, 2010
Pre-Submittal Meeting and Site Tour:	December 2, 2010 @ 1:00 p.m.
Deadline to Submit Questions:	December 9, 2010 @ 4:30 p.m.
Submittals Due:	December 16, 2010 @ 4:30 p.m.
Interviews:	To be determined
Developer Selection by Governing Board and Execution of Pre-Lease Agreement:	January 18, 2011

BOARD POLICIES AND BYLAWS Item G.

Citizens wishing to address the Board about a Board Policies and Bylaws item are requested to submit a Request to Speak card in advance. The Board invites citizens at this time to address the Board about any of the items listed under Board Policies and Bylaw.

Agenda Item G.

Board Policies and Bylaws G.1.1. Second Reading: Revised BP 4112.42; 4212.42; 4312.42, Drug and Alcohol Testing for School Bus Drivers

Prepared by Minnie Malin
November 2, 2010

BACKGROUND:

Revisions to Board Policies 4112.42; 4212.42; 4312.42, Drug and Alcohol Testing for School Bus Drivers were presented as a first reading at the October 19, 2010 Board meeting.

Effective 1, 2010, regulated-employer DOT policies must include a change to the legal reference information when referring to *Code of Federal Regulations, Title 49, Part 40*. Revisions to Board Policies 4112.42; 4212.42; 4312.42, Drug and Alcohol Testing for School Bus Drivers, are reflected in the attachments.

RECOMMENDATION:

At this time, administration recommends to approve the revised Board Policies 4112.42; 4212.42; 4312.42, Drug and Alcohol Testing for School Bus Drivers.

FISCAL IMPACT:

There is no additional fiscal impact as a result of this item.

STUDENT ACHIEVEMENT IMPACT:

Not applicable.

Agenda Item G.1.1.

All Personnel

BP 4112.42(a)
4212.42
4312.42

DRUG AND ALCOHOL TESTING FOR SCHOOL BUS DRIVERS

The Governing Board desires to ensure that district-provided transportation is safe for students, staff, and the public. To that end, the Superintendent or designee shall establish a drug and alcohol testing program for all district drivers and other employees who hold a commercial driver's license which is necessary to perform duties related to their employment with the district. This program shall be designed to fulfill the requirements of state and federal law.

The district's testing program shall include pre-employment drug testing and reasonable suspicion, random, post-accident, return-to-duty, and follow-up drug and alcohol testing of drivers. (49 USC 31306)

The Superintendent or designee shall contract for testing services and shall ensure that testing contractors and procedures are certified by the U.S. Department of Health and Human Services to conduct drug specimen analysis and to conform to the requirements of federal law.

No driver may operate a district vehicle when his/her blood alcohol content is found to be .01 percent or greater. A driver shall not consume alcohol while on duty or for four hours prior to on-duty time and up to eight hours following an accident or until he/she undergoes a post-accident test, whichever occurs first. A driver shall not report for duty or remain on duty that requires performing safety-sensitive functions when the driver uses a controlled substance, unless so instructed by a physician. (49 CFR 382.205, 382.207, 382.209; Vehicle Code 34520.3; 13 CCR 1213.1)

Any driver who tests positive for alcohol or drugs or who refuses to submit to a test shall be removed from safety-sensitive functions and may be subject to disciplinary action up to and including dismissal in accordance with law, administrative regulations, and the district's collective bargaining agreement.

The Superintendent or designee shall ensure that each driver receives an explanation of the federal regulations and the district's policy and procedure in accordance with law. In addition, each driver shall sign a statement certifying that he/she has received a copy of the above materials. Representatives of employee organizations shall be notified of the availability of this information. (49 CFR 382.601)

Legal Reference: (see next page)

BP 4112.42(b)
4212.42
4312.42

DRUG AND ALCOHOL TESTING FOR SCHOOL BUS DRIVERS (continued)

Legal Reference:

EDUCATION CODE

35160 Authority of governing boards

VEHICLE CODE

34500-34520.5 Safety regulations

CODE OF REGULATIONS, TITLE 13

1200-1293 Motor carrier safety, especially:

1213.1 Placing drivers out-of-service

UNITED STATES CODE, TITLE 49

31306 Alcohol and controlled substances testing

41501-41507 Transportation Employee Testing Act

CODE OF FEDERAL REGULATIONS, TITLE 49

40.1-40.413 Part 40, as amended, Procedures for transportation workplace drug and alcohol testing programs

382.101-382.605 Controlled substance and alcohol use and testing; especially:

382.205 On-duty use

382.207 Pre-duty use

382.209 Use following an accident

Management Resources:

WEB SITES

California Highway Patrol: <http://www.chp.ca.gov>

U.S. Department of Transportation, Office of Drug and Alcohol Policy and Compliance:

<http://www.dot.gov/ost/dapc>

Policy
adopted: May 5, 2009
amended:

SANTEE SCHOOL DISTRICT
Santee, California

BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS Item H.

Agenda Item H.

CLOSED SESSION Item I.

Citizens wishing to address the Board about a Closed Session item are requested to submit a Request to Speak card in advance. The Board invites citizens at this time to address the Board about any of the items listed under Closed Session

The Board will go into Closed Session to discuss:

- 1. Conference with Labor Negotiator (Govt. Code § 54956.8)**
Purpose: Negotiations
Agency Negotiator: Karl Christensen, Asst. Superintendent
Employee Organization: Classified School Employees Association

- 2. Conference with Legal Counsel-Existing Litigation**
(Subdivision (a) of Gov't Code §54956.9)
Case # 37-2009-00083936-CU-CO-CTL

RECONVENE TO PUBLIC SESSION Item J.

ADJOURNMENT Item K.